

2008-2009

Annual Report



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Introduction

On Feb. 1, 1994, the South Carolina Legislature created the South Carolina Department of Labor, Licensing and Regulation (LLR) with Act 181 by combining 40 separate state agencies, including the Department of Labor, the State Fire Academy, the Office of the State Fire Marshal and 38 professional and occupational licensing boards. Legislators envisioned an organization that would promote efficiency and build accountability while delivering the highest level of customer service. The 1994 legislation empowered the Governor to appoint a director of LLR with the advice and consent of the Senate.

Currently, LLR administers more than 70 programs, from OSHA enforcement to professional and occupational licensing to educating the fire service.



LLR Locations

LLR's Office of the Director, Office of Communications, Customer Care Center, Office of Governmental Affairs, Division of Administration, Division of Labor, Division of Legal Services, Division of Professional and Occupational Licensing (POL), and Office of Licensure and Compliance are located within the Kingstree Building at 110 Centerview Drive in Columbia. Fire and Life Safety is located at the S.C. Fire Academy campus on Monticello Trail in Columbia.

Agency Overview

Mission

The mission of the Department of Labor, Licensing and Regulation is to promote and protect the health, safety and economic well being of the public through regulation, licensing, enforcement, training and education.

Our mission goes hand-in-hand with the Governor's effort to raise personal incomes of South Carolinians by creating a better environment for economic growth, delivering government services more openly and efficiently, improving quality of life, and improving its state's education. LLR accomplishes its mission by:

Promoting an environment of growth and innovation which allows regulated businesses and professionals to operate successfully and free of overly restrictive and unwarranted regulation.

Providing cost efficient administration and periodic review of licensing and certification programs to assure the appropriate protection of the public.

Conducting required inspections, complaint investigations, and enforcement activities in a manner that is fair, accountable and cost effective.

Providing businesses and industry, the fire service, its licensees and the public relevant training and education programs.

Office of the Director

The Office of the Director is comprised of the Director and the **Office of Communications, the Customer Care Center and the Office of Governmental Affairs**. The Governor, with the advice and consent of the Senate, appoints the Director.

Governor Mark Sanford appointed Adrienne Riggins Youmans as LLR Director in January 2003. The S.C. State Senate confirmed her Feb. 20, 2003.

Office of Communications

Director Jim Knight

The Office of Communications promotes and explains to the public the agency's goals, activities and services using a variety of media. Staff is responsible for the design, writing and publishing of all agency publications, including newsletters, brochures, booklets and posters. The office manages the agency's Web site, which provides the public access to the agency and its programs 24/7. It also manages the employee Web site, LLR Today.

Staff members serve as agency spokespersons to the media for all programs. The office manages requests from the public for information under the South Carolina Freedom of Information Act to assure compliance with the law. Staff members work with chambers of commerce, trade associations, etc. to promote understanding and cooperation in carrying out the agency's mission.

In 2008, this office was given responsibility for creating and overseeing an agency wide Customer Care Center.

FY2008 – 2009 Statistical Information

Number of Visits to Agency Web site 2.14 million

Customer Care Center

Director Lesia Kudelka

The Customer Care Center (CCC) was created in 2008 to serve as a central contact point for licensees and other members of the public. The CCC staff answers questions regarding licensing requirements, status of applications, continuing education requirements and other licensing issues. The CCC also answers general questions regarding agency programs and serves as a resource for LLR's internal customers.

The CCC's mission is to continuously improve the quality and effectiveness of customer service provided by LLR, while at the same time allowing staff members in the licensing and program areas to perform their duties more efficiently and effectively.

The CCC started with nine employees: one supervisor and eight customer service representatives. As the CCC takes on more responsibility for specific programs, the staff will grow to 12 employees.

Office of Governmental Affairs

Director Robert Selman

The Office of Governmental Affairs (OGA) is responsible for handling ombudsman duties for the Agency, working as a liaison between the Agency and the Governor's Office, legislators, legislative staff, and other state and federal agencies.

OGA is also responsible for coordinating, monitoring and reviewing proposed legislation, amendments, regulations and approved bills that are initiated and/or affect boards, commissions and divisions administered by LLR. This includes all relative legislation drafted and introduced by parties' external to the department.

Additionally, OGA assists with training and educating LLR staff, boards and commissions regarding the legislative process. Also, the department administers the Agency's "sunrise" process for organizations/groups anticipating regulation in order to make recommendations to the legislature.

Governmental Affairs Summary of Legislation

The 2009 meeting of the S.C. General Assembly was the first half of a two-year legislative session. LLR monitored 139 bills. Agency-related legislation enacted during the 2009 session is listed below by effective date:

Bills Passed Offering Statutory Changes			
Act Number	Board/ Commission	Subject	Effective Date
0020	Building Codes Council	Special Inspectors	May 22, 2009
0040	Residential Builders	License Requirement	June 2, 2009
0057	Athletic Commission	Mixed Martial Arts	June 3, 2009
0074	Fire Marshal	V-Safe	June 16, 2009
0046	Building Codes Council Contractors	Energy Efficiency Standard Act	July 1, 2009

Bills Passed Impacting Professions			
Act Number	Board/ Commission	Subject	Effective Date
0030	Fire Marshal	Arson Reporting Immunity Act	June 2, 2009
0040	Real Estate Architectural Examiners	Mechanics' lien for landscape services	June 2, 2009
0048	Foresters	Regulate forestry activities	June 2, 2009
0075	Pharmacy Veterinary	Polo horse drug compounds; penalties	June 16, 2009
0076	Real Estate; Contractors	Property tax exemptions, new construction	June 16, 2009
0070	Funeral Service	Preneed funeral contracts	July 1, 2009
0067	Real Estate	S.C. Mortgage Lending Act	January 1, 2010

Regulations Passed			
Regulation	Board/ Commission	Subject	Effective Date
3184	Pyrotechnic Safety	Restructuring ATF regulations	February 27, 2009
3202	Physical Therapy	Requirements for licensure	February 27, 2009
3201	Dentistry	Mobile dental facilities; portable dental operations	February 27, 2009
3207	Veterinary	Chapter revision	March 27, 2009
3206	Chiropractic Examiners	Application, renewal and continuing education	April 24, 2009
3214	Fire Marshal	Fire Prevention and Life Safety	May 22, 2009
3215	Fire Marshal	Fire Prevention and Life Safety for Special Occupancies	May 22, 2009
3216	Fire Marshal	Explosives	May 22, 2009
3217	Fire Marshal	Portable Fire Extinguishers and Fixed Fire Extinguishing Systems	May 22, 2009
3218	Fire Marshal	Liquefied Petroleum Gas	May 22, 2009
3219	Fire Marshal	Fireworks and Pyrotechnics	May 22, 2009
3220	Fire Marshal	Fire Prevention and Life Safety in Local Detention Facilities	May 22, 2009

4019	OSHA	Occupational Safety and Health Act	June 26, 2009
4041	Pilotage	Age limitations; short branch qualifications; functions; penalties	June 26, 2009
4018	Engineers and Surveyors	Chapter revision	June 26, 2009

Notices Published In State Register			
Type	Board/ Commission	Subject	Adopted
General Public Interest	Building Codes Council	Adoption and implementation of building codes	February 22, 2008
Hearing	OSHA	Hearing for adoption of OSHA standards	February 22, 2008
General Public Interest	Fire Marshal	Adoption of nationally recognized codes	May 23, 2008
General Public Interest	Building Codes Council	Adoption of National Electrical Code	August 22, 2008
Emergency	Pilotage	Homeland Security	December 26, 2008
General Public Interest	Fire Marshal	NFPA 17, 17A, 54, 59, and 101	January 23, 2009

This list of Acts is strictly for reference only. Neither the Department of Labor, Licensing and Regulation or any of its employees makes any warranty, express or implies or assumed any legal liability or responsibility for the accuracy, completeness or usefulness of this information or represents that its use would not infringe privately owned rights.

Administrative Services

Division of Administration
 110 Centerview Drive
 Kingstree Building
 Columbia, S.C. 29210
 (803) 896-4300

Administrative Management Team - Jerry Brown, Barbara Derrick and Lynn Rivers

Administrative Services is responsible for providing administrative support services for the agency in accordance with state and agency policies and procedures and governing federal, state and local regulations. Administrative Services is directed by a management team and consists of four offices:

Information Technology Office: provides expertise in development, implementation and maintenance of computer-based information systems and coordinates all information technology activities for the agency. This office also manages the agency's Ecommerce presence.

Budget Office: responsible for coordinating the agency's budget and federal grants, the agency's strategic planning initiatives, and providing mail room services.

Finance Office: responsible for directing fiscal functions of the agency and providing services and expertise in areas of procurement, property and vehicle management, and records management.

Human Resources Office: responsible for providing services in the areas of consulting, policy development, employee relations, training, compensation, recruitment and employee benefits.

Office of General Counsel

110 Centerview Drive
 P.O. Box 11329
 Columbia, S.C. 29211-1329
 (803) 896-4485

Chief General Counsel Lynne W. Rogers

The Office of General Counsel is charged with providing litigation and advice services to LLR programs.

The Office of General Counsel handled the following cases during FY 2008 - 2009:

Division of POL cases opened	484
Division of POL cases closed	672
Division of OSHA cases opened	21
Division of OSHA cases closed	18
Division of Labor cases opened	1
Division of Labor cases closed	1

Office of Investigations and Enforcement (OIE)

110 Centerview Drive
P.O. Box 11329
Columbia, S.C. 29211-1329
(803) 896-4485

Assistant Deputy Director

Rion Alvey

The Office of Investigations and Enforcement has the responsibility to investigate all complaints received within the Division of Professional and Occupational Licensing Boards (POL) to include the Office of Wages and Child Labor; and to enforce Board orders. OIE was created to allow for better utilization, training and efficiency of the investigative staff.

Statistical Information FY 2007 - 2008

Complaints Received:	4,354
Investigations:	4,869

Specific information about complaints and investigations can be found in each Board report.

Division of Labor

110 Centerview Drive
PO Box 11329
Columbia, S.C. 29211-1329
737-9220

Program Description:

South Carolina and federal laws are the source of various rights employers and employees have in its employer/employee relationships. LLR's Division of Labor is one of several state and federal agencies that administers the laws. Occupational Safety and Health, payment of wages, child labor, migrant labor and mediation of disputes between unions and businesses fall under this division, as well as elevators and amusement rides.

Office of Occupational Safety and Health Administration (OSHA)

Administrator	Dottie Ison
Program:	Compliance

Program Description:

The purpose of the state Occupational Safety and Health Act is to ensure working men and women a safe and healthful working environment. To see that the objectives are met, the compliance field staff conducts inspections, which are reviewed by supervisors, to ensure compliance with safety standards and initiate enforcement procedures in cases of noncompliance.

Statistical Information FY 2008 - 2009	
OSHA Inspections	1,535
Safety	1,321
Percent of safety inspections	86.1%
Safety inspections per inspector	110
Health	214
Percent of health inspections	13.9%
Health inspections per inspector	36
Inspections resulting in findings of in-compliance	450

Number of Violations		3,105
Serious	72.5%	2,251
Other than serious	27.2%	846
Repeat	0.1%	3
Willful	0.2%	5

Number of Inspections by Types		
Planned	74.9%	1150
Complaints	8.9%	137
Accidents and Fatality	1.9%	29
Referrals	2.7%	41
Follow-up	3.1%	48
Program-related	4.0%	62
Unprogram-related	4.4%	68
Monitoring		0

Program: Integrated Management Information System

Coordinator: David Parker

Program Description:

South Carolina, following Federal OSHA standards and regulations, is one of 26 states to administer its own occupational safety and health program. To that end, the South Carolina Division of Labor’s Integrated Management Information Systems (IMIS) department provides statewide inspection data to the federal Department of Labor (DOL) as required by law. It is the IMIS department’s responsibility to collect, compile, analyze, and transmit accurate inspection data to DOL on a daily basis. Internally, that same data is analyzed with an eye towards helping SCDOL continuously improve both its safety inspection and consultation programs.

IMIS also compiles and publishes safety data and statistics to federal, state, and local governments, which, in part, helps guide policy deliberation and decisions. Additionally, these same statistics are provided to the general public on both Federal and State Web sites. The IMIS department’s primary objective is to analyze data in order to provide the Labor Division with accurate and timely information to help make the South Carolina workplace a safer place for all its workers.

- **OIS implementation delayed** – The roll out of OIS, the next generation replacement for Federal OSHA’s legacy Integrated Management Information System (IMIS), has been delayed. Recent budget constraints and the absence of a new Assistant Secretary of Labor for Occupational Safety and Health have delayed implementation, originally scheduled for 2009, until 2010. It was also stated that the new system would be implemented in phases starting with the Consultation Program and followed by the Enforcement Program.
- **Memory Upgrades** - To conserve scarce budget resources and leverage existing equipment, the IMIS department has completed a memory upgrade of SCOSHA PCs. These upgrades will allow the division’s workforce to utilize both current and future operating systems and programs without having to purchase new PCs.

Program: Technical Support and Standards Office

Coordinator Gwendolyn Thomas

The purpose of the SC OSHA Technical Support Office is to develop, manage, and implement Federal OSHA’s five year Strategic Plan, generate quarterly and annual reports, and assists the SC OSHA Administrator with LLR’s Strategic Plan. The technical Support Office also reviews all Federal OSHA documents and recommends to the OSHA Administrator, actions such as adoption of new standards promulgated by Federal OSHA, amendments to existing standards, review of Federal OSHA Compliance Directives for state implementation, and coordinates all public hearings for the adoption of standards and regulations.

This area also evaluates the validity of temporary and permanent variances. An employer may apply for a variance from a standard based on the following reasons:

- the employer’s practices do not follow the letter of the standard but do afford employees protection equal or superior to that specified by the standard
- unavailability of personnel, materials or equipment, or
- construction will be needed that cannot be completed by the effective date of the standard.

The Technical Support area evaluates situations, to assess that alternative protections are being afforded to employees and submits recommendations regarding the variance application to the OSHA Administrator.

The S.C. OSHA Standards Area assists many employers, employees and compliance staff who desire to eliminate safety and health workplace hazards. Electrical hazards, machine guarding problems, bloodborne pathogens, injury and illness recordkeeping, and matters regarding respiratory protection are examples of conditions for which information and assistance is frequently requested.

Technical Support and Standards Offices performed the following activities during the FY 2009.

On February 26, 2009, the South Carolina Department of Labor, Licensing and Regulation, Division of Labor, Office of Occupational Safety and Health, promulgated the following revisions to existing South Carolina Regulations:

In Subarticle 6 (General Industry and Shipyard Employment):

Revisions to Sections 1910.6, 1910.9, 1910.68, 1910.94, 1910.95, 1910.103, 1910.107, 1910.110, 1910.111, 1910.134, 1910.144, 1910.156, 1910.243, 1910.251, 1910.253, 1910.261 1910.303, 1910.304, 1910.1001, 1910.1003, 1910.1017, 1910.1018, 1910.1025, 1910.1026, 1910.1027, 1910.1028, 1910.1029, 1910.1030, 1910.1043, 1910.1044, 1910.1045, 1910.1047, 1910.1048, 1910.1050, 1910.1051, 1910.1052, 1917.5 and 1917.71.

In Subarticle 7 (Construction):

Revisions to Sections 1926.20, 1926.60, 1926.62, 1926.761, 1926.1101, 1926.1126, and 1926.1127.

Requests for Information

Number of Calls/Responses

Standards Information	428
Technical Information/Advice	299

Standards Interpretation	340
General Information	292
Referrals	139
Letters	67
E-mails	332
TOTAL	1,897

Office of Occupational Safety and Health (OSH)

Program: OSHA Statistics

Administrator: Dottie Ison

Program Description:

The OSH Statistics Section in cooperation with the [U.S. Department of Labor, Bureau of Labor Statistics](#), conducts the annual Bureau of Labor Statistics (BLS) Survey of Occupational Injuries and Illnesses and the [Census of Fatal Occupational Injuries \(CFOI\) Program](#). The survey measures non-fatal injuries and illnesses only and excludes the self-employed, farms with fewer than 11 employees, private households, and federal government agencies. The CFOI program compiles detailed information on all work-related fatal injuries in South Carolina.

A relatively small percentage of the total private sector employers, as well as state and local government agencies, are selected to report on the annual BLS survey. Data collected in the survey is based on uniform record-keeping requirements, which are mandatory under provisions of both the 1970 Occupational Safety and Health Act and corresponding state laws.

The data compiled in the Survey of Occupational Injuries and Illnesses and the CFOI Program are used to provide a management tool for safety engineers and persons interested in measurements of work injuries and illnesses. They used the data to develop strategies aimed at reducing fatal and non-fatal injuries and illnesses on the job.

Statistical Information FY 2008 - 2009

2007 Private Sector Statistics	
Number of employees in S.C. private sector workforce	1,538,996
Number of employees in S.C. public sector workforce	306,502
Number of businesses sampled – private and public	3,188
Number of reported private sector injuries/illnesses	46,500
Injury and Illness rate per 100 employees – private sector	3.6
Number of reported public sector injuries/illnesses	11,500
Injury and Illness rate per 100 employees – public sector	4.9
2008 CFOI Statistics	
Number of fatal occupational injuries	85
- Private sector	76
- Public sector	9

Office of OSHA Voluntary Programs (OVP)

Manager: Harvey Jessup

Program Description:

The Office of OSHA Voluntary Programs (OVP) provides safety and health courtesy inspections, technical assistance, safety and health training to aid the business community in voluntary compliance with all areas of the Occupational Safety and Health Act. In addition, this area also provides recognition and outreach programs such as the Palmetto Star, SHARP, Alliances and Partnerships. These services are free to both public and private sector employers. Safety and health consultations are confidential. Training resource materials, brochures, booklets, audio-visual programs, seminars, lectures and extended courses have been developed to assist employers in providing employees a safe and healthful work environment.

The Voluntary Protection Program (VPP), or Palmetto Star Program, and the Safety and Health Achievement Recognition Program (SHARP) recognize manufacturing facilities with exemplary safety and health records and reduced injury and illness rates.

Program: Consultation Services

Manager: Harvey Jessup

Program Description:

The goal of this program is to make worksites safer. Free consultations by safety and health professionals with expertise in safety and health workplace issues are provided to businesses and public sector employers. Consultants help employers identify and correct specific hazards, provide guidance in establishing or improving an effective safety and health program, and offer training and education for employers, supervisors and employees. The primary target of the program is smaller businesses in higher hazard industries or with especially hazardous operations. Consultations are independent of OSHA's enforcement activity, and records are kept confidential and separate from OSHA's enforcement program. The only obligation of the businesses using these services is to correct any job safety and health hazards found in a timely manner.

Statistical Information FY 2008- 2009

Number of Consultation requests	927
Number of Employees helped	19,479
Number of Workplaces visited	917
Number of Workplaces achieving compliance	917
Number of Workplaces referred to compliance	0
Types of consulting services rendered	
- Courtesy inspections	907
- Technical assistance	4
- Follow-up visits	6
Number of Hazards identified	5,300
Number of Hazards corrected	5,300

Amount saved in OSHA fines by businesses achieving compliance	FY03	FY04	FY06	FY07	FY08	FY09
	3.0M	3.1M	2.6M	2.4M	2.5M	2.1M

Program: Education and Training

Manager: Harvey Jessup

Coordinator: Van Henson

Program Description:

Training classes are provided for employees and employers covering key safety issues facing workplaces today, such as OSHA's Rights and Responsibilities, Lockout/Tagout, and violence in the workplace. This service within OSHA Voluntary Programs provides a

variety of training programs and presentations designed to reduce or eliminate safety and health hazards in the workplace. Upon request, training is available to employers and employees in the public and private sector and may take place on-site (requiring participation of 12 or more employees) or as a result of participating in one of the regional training programs coordinated by the training staff. In FY09, in excess of 500 training programs were delivered to employees throughout the state, resulting in more than 12,000 employees trained on various OSHA regulations and other safety and health issues.

Statistical Information FY 2008- 2009

Number of training programs:	506
Number of contact hours:	15,329
Number of trainees:	12,369

General industry, health, and construction areas are covered in the training curriculum. Examples of training programs offered include, but are not limited to:

- OSHA Inspection Process
- Bloodborne Pathogens
- Lockout/Tagout (LOTO)
- Trenching/Excavation
- Hazard Communication
- S.C. SMART- Safety Management & Accident Reduction Training
- Fall Protection (Construction)
- Personal Protective Equipment
- Violence in the Workplace
- Scaffolding (Construction)
- Permit Required Confined Spaces
- Industrial Trucks (Forklifts)
- OSHA Recordkeeping
- OSHA 10-hour General Industry & Construction Classes
- Electrical Safety

View a complete list of free workplace safety and health training programs at the [LLR Web site](#).

Program: Recognition and Outreach
 Manager: Harvey Jessup
 Coordinator: Sharon Dumit

Program Description:

This area is responsible for the recognition programs Palmetto Star (VPP) and the Safety and Health Achievement Recognition Program (SHARP). It is also responsible for Alliances and Partnerships with S.C. businesses and associations.

Palmetto Star

The Palmetto Star Program recognizes qualified employers who exceed the requirements of the Occupational Safety and Health Act of 1970 in providing its workers a safe and healthy worksite. Any employer in North American Industry Classification System (NAICS) Codes 31-33 may apply.

Palmetto Star sites are not expected to be perfect. However, they are expected to effectively protect its workers from workplace hazards through its safety and health systems. A Palmetto Star site is one that has proven it is able to function independently of OSHA and is self-sufficient in its ability to control hazards at the worksite.

To qualify, an applicant must demonstrate management's commitment to safety, assess hazards that may be present within the workplace, maintain a system for hazard correction and control, provide employees safety and health training, and assure employee participation in safety and health programs. Finally, the company must have a total injury/illness incident rate and a total lost workday incident rate that is 50 percent or below the state average for the applicant's industry for each of the last three years.

Palmetto SuperStar sites are determined on a calendar year basis. These sites receive a one-year extension for continuing to meet program requirements.

Statistical Information FY 2008 - 2009

Number of active approved Palmetto Star sites	43
Number of approved Superstar sites	0
Number of initial evaluations conducted	0
Number of initial approvals for FY 08-09	0
Number of three-year re-evaluations conducted	17

Approved Palmetto Star sites by Year	FY03	FY04	FY06	FY07	FY08	FY09
	44	47	55	58	45*	44

* Some sites were lost in 2006-2008 due to plant closings or withdrawing from program. We will no longer list inactive sites.
Office of OSHA Voluntary Programs: Palmetto Star Sites

Palmetto Star Site	Location	Approval Date
Milliken and Company Gilliland Plant	Laurens, S.C.	05/31/94
Milliken and Company Dewey Plant	Inman, S.C.	07/29/94
BAE Systems	Aiken, S.C.	09/30/94
Milliken and Company Barnwell Plant	Barnwell, S.C.	03/31/95
Milliken and Company Cushman Plant	Williamston, S.C.	05/31/95
Milliken and Company Judson Plant	Greenville, S.C.	07/31/95
Milliken and Company Gerrish Plant	Pendleton, S.C.	11/30/95
Milliken and Company Monarch Plant	Union, S.C.	01/25/96
Milliken and Company Auto Lamination	Spartanburg, S.C.	02/28/96
Milliken and Company Gayley Plant	Marietta, S.C.	08/30/96
Georgia Pacific Prosperity Plant	Prosperity, S.C.	09/10/96
Milliken and Company Gillespie Plant	Union, S.C.	12/05/96
Milliken and Company Cedar Hill Plant	Jonesville, S.C.	02/10/97
Milliken and Company Abbeville Plant	Abbeville, S.C.	06/12/97
Milliken and Company Cypress Plant	Blacksburg, S.C.	07/07/97
Milliken and Company Defore Plant	Clemson, S.C.	09/30/97
Milliken and Company Sharon Plant	Abbeville, S.C.	02/26/98
Milliken and Company Johnston Plant	Johnston, S.C.	04/10/98
Milliken and Company McCormick Plant	McCormick, S.C.	04/30/98
Honeywell	Greer, S.C.	07/15/98
Milliken and Company Pendleton Plant	Pendleton, S.C.	09/30/98
Milliken and Company Magnolia Plant	Blacksburg, S.C.	03/10/99
International Paper Log/Fiber	Georgetown, S.C.	03/12/99
Milliken and Company Packaging Plant	White Stone, S.C.	02/23/00
Milliken and Company Roger Milliken Research and Customer Center	Spartanburg, S.C.	05/31/00
Solutia, Inc.	Greenwood, S.C.	07/31/00
Westvaco Forest Res. Div.	Summerville, S.C.	09/11/01

GE Medical Systems	Florence, S.C.	10/22/01
Milliken and Company Enterprise Plant	Marietta, S.C.	11/15/01
Bridgestone/Firestone	Graniteville, S.C.	01/08/02
Milliken and Company Sycamore Transportation/Distribution Center	Clinton, S.C.	01/08/02
Jacobs Technology Inc.	Goose Creek, S.C.	06/04/03
International Paper	Prosperity, S.C.	12/29/03
Milliken and Company Hillcrest Plant	Simpsonville, S.C.	05/08/04
International Paper	Silverstreet, S.C.	08/27/04
Progress Energy Sumter Construction Center	Sumter, S.C.	05/26/05
Firestone Bldg Products	Kingstree, S.C.	07/22/05
Computer Dynamics	Greenville, S.C.	10/14/05
Georgia-Pacific Sawmill	Prosperity, S.C.	10/24/05
Delavan	Bamberg, S.C.	12/01/05
Anmed	Anderson, S.C.	12/19/05
Milliken and Company Cotton Blossom Plant	Spartanburg, S.C.	08/14/06
Osiose, Inc.	Rock Hill, S.C.	10/11/06
Roseburg Forest Products	Russellville, S.C.	02/21/07

Safety and Health Achievement Recognition Program (SHARP)

The SHARP program is designed to provide incentives and support to employers that implement and continuously improve their safety and health management systems at their worksite. The standards required to get into the SHARP are less stringent than that of the Palmetto Star program. It is a good alternative for a smaller company that may not have the resources to become a Star site or as a stepping-stone to becoming a Star. Acceptance into SHARP by OSHA is an achievement of status that makes companies stand out among their peers as a model for worksite safety and health. SHARP participants are exempted from OSHA programmed inspections.

Requirements for participation in the SHARP program are:

1. Receive a full-service safety and health consultation visit and a comprehensive review of safety and health management systems. In addition, all hazards found by the consultant(s) must be corrected.
2. Receive a score of at least two on all 50 basic attributes of the Form 33. Additionally, all "stretch items" of the Form 33 must be scored. "Stretch items" are those safety and health attributes above the basic attributes of a foundational safety and health management system, such as employee participation in hazard prevention and control activities within the worksite.
3. Agree to notify the Office of OSHA Voluntary Programs and request a subsequent on-site consultation visit when changes in working conditions or work processes occur that may introduce new hazards into the workplace.
4. Have a total injury/illness incident rate and a total lost workday incident rate that is below the state average for the applicant's industry for the previous year.
5. Submit a request for SHARP participation.

Office of OSHA Voluntary Programs: SHARP Sites

One new site was approved in FY 2009.

SHARP Site	Location	Approval Date
Thomas and Betts Lancaster	Lancaster, S.C.	06/01/04
Curd Industries - MultiPlastics	Mount Pleasant, S.C.	02/01/05
Balchem	Green Pond, S.C.	09/06/07
Southeast Express	Timmons ville, S.C.	10/07/07
Nucor Building systems	Swansea, S.C.	12/04/07

Alliances and Partnerships

The Alliance Program works with groups committed to safety health, including businesses, trade or professional organizations, unions and educational institutions. The purpose is to leverage resources and expertise, to develop compliance assistance tools and resources and share information with employers and employees to help prevent injuries, illnesses and fatalities in the workplace.

There are many benefits to participating in an Alliance. The agreements, which are signed for two years, help organizations to:

- Build trusting, cooperative relationships with OSHA.
- Network with others committed to workplace safety and health.
- Leverage resources to maximize worker safety and health protection.
- Gain recognition as proactive leaders in safety and health.
- Organizations may be cooperating with OSHA for the first time, or they may be continuing existing relationships with the Agency established through other cooperative programs.

Office of OSHA Voluntary Programs: Current Alliances

Overhead Powerline Safety Alliance
 S.C. Homebuilders Association Alliance

In a Partnership, OSHA enters into an extended, voluntary, cooperative relationship with groups of employers, employees, and employee representatives (sometimes including other stakeholders, and sometimes involving only one employer) in order to encourage, assist, and recognize their efforts to eliminate serious hazards and achieve a high level of worker safety and health.

- Partnering is appropriate for the many employers who want to do the right thing but need help in strengthening worker safety and health at their worksites. Management, labor, and OSHA can become allies committed to cooperative solutions to the problems of worker safety and health.
- OSHA and its partners can identify a common goal, develop plans for achieving that goal, and cooperate in implementation.
- OSHA's interest in cooperative Partnerships in no way reduces its ongoing commitment to enforcing the requirements of the Occupational Safety and Health Act. Partnerships move away from traditional enforcement methods and instead, work cooperatively with groups of employers and workers to identify the most serious workplace hazards, develop workplace-appropriate safety and health management systems, share resources, and find effective ways to reduce worker injuries, illnesses, and deaths.

OVP currently has no ongoing partnerships but will be looking at opportunities to form one or more in the coming year.

Office of Elevators and Amusement Rides

Administrator Duane Scott

Program Description:

Created in 1986, the office administers the South Carolina Elevator Code and the South Carolina Amusement Ride Safety Code. To ensure compliance with both codes, the licensing staff of 16 inspectors conducts inspections of new and existing elevator facilities, amusement rides and bungee jumps.

Program: Elevator Safety Inspections

Administrator Duane Scott

Program Description:

Per [Chapter 16 of Title 41](#) of the South Carolina Code of Laws, 1976 (as amended), the [Office of Elevators and Amusement Rides](#) administers regulations governing construction, alteration and installation of new elevators, escalators, dumbwaiters, handicapped lifts and moving walks. It also administers safety standards for existing facilities. All safety standards are national consensus standards in accordance with the American National Standards Institute. The office, and the private inspectors it licenses, inspects elevator facilities and issues operating certificates.

Since registration of elevators and related equipment formally began in July 1986, a total of 10,552 elevators and related equipment have been registered. The highest numbers of registered facilities are in Richland, Charleston, Greenville and Horry counties.

Fees for the inspections performed by the Office of Elevators and Amusement Rides are based on the contract price for new elevators under construction or the number of floors served by existing elevators.

Fiscal Year 2008 - 2009 Statistical Information

The following information is recorded from July 1, 2008 – June 30, 2009:

- The total number of elevators registered in the state: 11,314
- The total number of elevators inspected: 7,907

Program: Amusement Ride Safety Inspections

Administrator Duane Scott

Program Description:

Per Chapter 18 of Title 41 of the South Carolina Code of Laws 1976 (as amended), the Office of Elevators and Amusement Rides administers regulations to guard against injuries in the assembly, disassembly and use of amusement devices at carnivals, fairs and amusement parks. The office, and any special inspector it licenses, inspects amusement devices and issues operating permits. Inspection fees are based on the type of device being inspected and are set by regulation no more than once per year.

Fiscal Year 2008 - 2009 Statistical Information

- The total number of amusement rides inspected: 456
- The total number of amusement rides permitted: 440

Program: Bungee Jumping Inspections

Administrator Duane Scott

Program Description:

The office began regulating the practice of bungee jumping in July 1994. In FY 2007 - 2008, there were no bungee jump inspections.

Office of Wages and Child Labor

Supervisor Mark Dorman

Program Description:

The Office of Wages and Child Labor enforces the South Carolina Labor Laws regarding Payment of Wages and Child Labor. In 1986, the office was given new responsibilities and authority by passage of Act 380, a complete revision of the Payment of Wages Law.

This Act requires employers to give written notice to employees of certain key terms and conditions of its wages, to pay according to this notice, and to keep records of the payments. LLR is authorized to make inspections, issue warnings and citations, and assess civil penalties for violations of the Act.

In 1989, the office was given new responsibilities by passage of Act 135, which is an amendment to state child labor laws. The amendment allows the agency to make findings concerning employers who engage in any oppressive child labor actions, to issue warnings and citations and assess civil penalties for violations of the Act.

This office was reorganized and placed under LLR’s Office of Investigations and Enforcement, effective September 19, 2005.

Statistical Information FY 2008 – 2009

Wage violations cited	2,770
Wage complaints investigated	954
Average number of violations per investigation	2.9
Number of warnings issued	454
Number of citations issued	354
Child labor violations cited	18
Child labor complaints investigated	12
Average number of violations per investigation	1.5
Number of warnings issued	0
Number of citations issued	6
Wages collected for employees	\$1,122,814

Office of Labor- Management Mediation

Administrator

Jim Phillips

Program Description:

Per South Carolina Code of Laws, 1976 (as amended) 41-17-10, the LLR Director is responsible for assisting in the settlement of management and labor disputes (except railroads and express companies doing business by rail). The Office of Labor-Management Mediation monitors industrial disputes, strikes, lockouts, picketing and its causes, and offers assistance to the parties involved through conflict resolution techniques. When requested by the parties, we offer Dispute and Grievance Mediation as a third party neutral to assist in resolving any outstanding grievances in their working relationship or negotiating their collective bargaining agreement. In general, the Office of Labor Management Mediation attempts to resolve misunderstandings and differences between organized labor and management prior to a work stoppage resulting in a more productive work environment and less disruption in commerce. In this regard we provide the following:

- Dispute Mediation: When the parties are negotiating a new collective bargaining agreement or renewing an existing agreement we offer mediation if they are unable reach an agreement prior to a work stoppage, or other economic action.
- Grievance Mediation: When the parties have a collective bargaining agreement in place and a dispute arises that the parties are unable to settle we offer to mediate the grievance prior to Arbitration or the final step of the grievance procedure. This service allows the parties to reach an agreement with input from both sides rather than having an Arbitrator render a decision. This may result in a settlement that is less expensive and contentious.
- During negotiations we monitor the process by keeping in touch with the parties to assess the progress and offer suggestions.
- Promote the development of sound and stable labor management relationships by meeting with the parties prior to the beginning of negotiations to offer our services, gather essential information and assess the situation.
- Prevent or minimize work stoppages by assisting management and labor resolve their disputes amicably between themselves or through Mediation efforts.

This office also administers the South Carolina Right-to-Work Law (as amended) 41-7-10, which provides that the rights of employees shall not be denied or abridged based upon their affiliation or non-affiliation with a labor union. This primarily affects

employees in the bargaining unit of an employer who has a collective bargaining agreement with a labor organization. In this role, the Mediator will receive the complaint and conduct an investigation. This is usually performed by conducting separate conferences with the complainant and the defendant to gather and assess the facts. We will then consult with the Legal Department if necessary and make a recommendation for settlement or dismissal based on the facts and applicable law.

Statistical Information for FY 2008 – 2009

Number of collective bargaining employees involved in negotiations	9,129
Number of right-to-work cases	10
Number of collective bargaining agreements negotiated	61
Strikes reported	0
Work hours lost due to strikes	0
Workers involved in strikes	0

Division of Professional and Occupational Licensing (POL)

110 Centerview Drive
Kingstree Building
Columbia, S.C. 29210
803) 896-4300

Overview:

As an administrative unit within the Department of Labor, Licensing and Regulation, the Division of Professional and Occupational Licensing provides services to 40 professional and occupational regulatory boards that are responsible for establishing minimum standards of competence and conduct for more than 270,689 licensees in South Carolina.

The 40 licensing boards protect the health, safety and well being of the citizens of South Carolina by issuing licenses to qualified individuals and businesses that provide services to consumers. The boards are composed of volunteer members, some of whom are appointed by the Governor, some appointed with advice and consent of the Senate, and some of whom are elected. Board members include licensed practitioners and members of the public. They serve as a direct link between the professionals they license and consumers. Most of the boards meet on a quarterly basis, and the meetings are open to the public.

Each board evaluates the qualifications of license applicants, grants licenses to those that qualify, and establishes regulations that set ethical and technical competence standards for the professionals it licenses. The boards also take disciplinary action against licensees whose conduct fails to meet the accepted standards of the profession.

The Division also serves as an educational resource to schools and colleges and provides staff to serve as speakers and presenters for professional association and other meetings.

Office of Health and Medically Related Professions (OHMRP)

Occupational and professional licensing boards in the Office of Health and Medically Related Professions include:

- Board of Chiropractic Examiners
- Panel for Dietetics
- Board of Medical Examiners
- Board of Nursing
- Board of Occupational Therapy
- Board of Examiners in Opticianry
- Board of Examiners in Optometry
- Board of Physical Therapy Examiners
- Board of Podiatry Examiners
- Board of Examiners for Licensure of Professional Counselors and Marriage and Family Therapists
- Board of Examiners in Psychology
- Board of Social Work Examiners
- Board of Examiners in Speech-Language Pathology and Audiology
- Board of Veterinary Medical Examiners

Board of Chiropractic Examiners

Program Description:

The Board was created to protect the health and safety of the public by establishing qualifications for entry into the profession and by disciplining those chiropractic practitioners who violate South Carolina laws governing their profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4587
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Chiropractors/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1932
S.C. Code of Laws:	40-9-10, et. seq.
Regulation:	25-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 7/1-6/30
Endorsement/Reciprocity Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam and state exam on S.C. rules and regulations

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Doctor of Chiropractic	1,511
Complaints Received:	44
Investigations:	86
Total Dispositions:	41
Administrative Dismissal:	6
Cease and Desist:	1
Complaint Dismissed with No Action Taken:	2
Consent Agreement/Public:	4
Dismissed (Licensee):	13
Letter of Caution:	7
Probation:	1
Public Reprimand:	2
Suspension:	1
Terms and Conditions:	3
Unresolved Discipline:	1

Panel for Dietetics

Program Description:

The mission of the Panel is to protect the health and safety of the public by regulating dietetic practice in South Carolina. The Panel licenses qualified dietitians, requires licensees to meet renewal requirements, and disciplines if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Dietetics/
Administrator	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	2006
S.C. Code of Laws:	40-20-5, et. seq.
Regulation:	40-1, et. seq.
Board Member Slots:	7
How appointed:	Election by district; top two candidates submitted to Governor
Board Meetings:	At least 3 times annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 6/1-5/31
Endorsement/Reciprocity Accepted:	Endorsement and Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	Written National Exam

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	749
Complaints Received:	N/A
Investigations:	N/A
Total Dispositions:	N/A
Administrative Dismissal:	N/A
Cease and Desist:	N/A
Complaint Dismissed with No Action Taken:	N/A
Consent Agreement/Public:	N/A
Dismissed (Licensee):	N/A
Letter of Caution:	N/A
Probation:	N/A
Public Reprimand:	N/A
Suspension:	N/A
Terms and Conditions:	N/A
Unresolved Discipline:	N/A

Board of Medical Examiners

Program Description:

The primary mission of the Board is to protect the public and to fulfill two major functions: (1) Licensing physicians, physician assistants, respiratory care practitioners, anesthesiologist's assistants, acupuncturists and CIS; and (2) Investigating and disciplining licensees found to be engaged in misconduct as defined in the Medical Practice Act, the Physician Assistant Practice Act, the Respiratory Care Practice Act and the Anesthesiologist's Assistant Practice Act. This includes illegal, unethical or incompetent conduct.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4500
Fax:	(803) 896-4515
Web site:	www.llr.state.sc.us/POL/Medical/
Administrator	Bruce Duke dukeb@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1920
S.C. Code of Laws:	40-47-10 et. seq.
Regulation:	81-10 et.seq.
Board Member Slots:	12
How appointed:	8 elected members with advice and consent of Governor and Senate 4 Governor-appointed members with advice and consent of Senate
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Physician	Biennially 7/1-6/30
Physician Assistant	Biennially 1/1-12/31
Respiratory Care Practitioner	Biennially 3/1-2/28
Anesthesiologist Assistant	Biennially 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Physician	17,492
Physician Assistant (Board administers jurisprudence)	16,576
Respiratory Care Practitioner	704
Acupuncturists	2,423
Anesthesiologist Assistant	93
CIS	6
Polysomnography Technologists	0
Physician	113
Physician Assistant (Board administers jurisprudence)	16,576
Respiratory Care Practitioner	704
Acupuncturists	2,423
	93

Complaint/Investigation Information

Complaints Received:	349
Investigations:	728

Total Dispositions:	338
Administrative Dismissal:	60
Cease and Desist:	1
Consent Agreement/Private:	1
Dismissed:	210
Dismissed (Unlicensed):	1
Indefinite Suspension:	5
Indefinite Suspension/Stayed:	1
Letter of Caution:	15
No Investigation:	4
No Issue Found:	2
Private Reprimand:	9
Probation:	1
Public Reprimand:	11
Relinquish License:	2
Revocation:	1
Terms and Conditions:	1
Unresolved Discipline:	13

Board of Nursing

Program Description:

The purpose of the Board is to assure the safe and effective practice of nursing in South Carolina. The Board licenses qualified individuals as registered nurses or licensed practical nurses. Complaints are investigated and disciplinary action is taken whenever necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 12367 Columbia, SC 29211-2367
Telephone:	(803) 896-4550
Fax:	(803) 896-4525
Web site:	www.llr.state.sc.us/POL/Nursing/
Administrator	Joan Bainer bainerj@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-33-10, et. seq.
Regulation:	91-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor with advice and consent of the S.C. State Senate
Board Meetings:	Every 2 months
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 states, 11 jurisdictions
Licensure Period:	Biennially 5/1-4/30
Endorsement Accepted:	Yes
Licensee Population Trend:	Increasing

Type of Exam:	National Exam privatized
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	61,886
Licensed Practical Nurse (LPN)	11,752
Registered Nurse (RN)	46,828
Advanced Practice Registered Nurse (APRN)	3,306
<u>Complaint/Investigation Information</u>	
Complaints Received:	457
Investigations:	1,008
Total Dispositions:	515
Administrative Dismissal:	114
Civil Penalty and Reprimand:	3
Complaint Dismissed with No Action Taken:	1
Consent Agreement/Private:	17
Consent Agreement/Public:	18
Denial of License (Renewal Only):	3
Dismissed (Licensee):	55
Final Order:	18
Indefinite Suspension:	33
Indefinite Suspension/Stayed:	8
Letter of Caution:	15
No Jurisdiction:	1
Private Reprimand:	45
Probation:	14
Public Reprimand:	90
Reinstatement:	3
Relinquish License:	4
Revocation:	1
Suspend Eligibility of Licensure:	1
Suspension:	9
Terms and Conditions:	1
Unresolved Discipline:	55
Voluntary Surrender:	6

Board of Occupational Therapy

Program Description:

The Board examines and issues licenses to qualified occupational therapists and their assistants. The Board also investigates complaints involving therapists and disciplines practitioners when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202
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	P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4683
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/OccupationalTherapy
Administrator	Kate K. Cox coxk@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1977
S.C. Code of Laws:	40-36-10, et. seq.
Regulation:	94-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 3/16-3/15
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National exam
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	1,875
Occupational Therapist	1,307
Occupational Therapy Assistants	568
<u>Complaint/Investigation Information</u>	
Complaints Received:	3
Investigations:	13
Total Dispositions:	9
Administrative Dismissal:	2
Dismissed:	4
Suspension:	1
Terms and Conditions:	2

Board of Examiners in Opticianry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of opticianry in South Carolina. The Board administers a practical examination to all Opticianry candidates, licenses qualified opticians and contact lens dispensers, registers apprentices, and disciplines opticians and apprentices if necessary. Licensees and apprentices are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4681
Fax:	(803) 896-4719

Web site:	www.llr.state.sc.us/POL/Opticians/
Administrator	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1978
S.C. Code of Laws:	40-38-5, et. seq.
Regulation:	96-101, et. seq.
Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Gov.
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	22 States
Licensure Period:	Quarterly
Endorsement Accepted:	Neither
Licensee Population Trend:	Increasing
Type of Exam:	National Board Exam and Board administered Practical Exam
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	837
Opticians	496
Contact Lens Dispensers	224
Registered Apprentices	117
<u>Complaint/Investigation Information</u>	
Complaints Received:	9
Investigations:	13
Total Dispositions:	10
Cease and Desist:	3
Dismissed (Licensee):	7

Board of Examiners in Optometry

Program Description:

The mission of the Board is to protect the health and safety of the public by regulating the practice of optometry in South Carolina. The Board licenses qualified optometrists and disciplines if necessary. Policies are developed to assist licensees in providing quality vision care to the public. Licensees are required to attend continuing education classes.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4679
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Optometry/
Administrator	Angie Combs combsa@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1917
S.C. Code of Laws:	40-37-5, et. seq.
Regulation:	95-1, et. seq.

Board Member Slots:	7
How appointed:	Peer nominations, election, approved by Governor
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National Board Exam; Jurisprudence Exam
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	700
Optometry	
<u>Complaint/Investigation Information</u>	
Complaints Received:	11
Investigations:	13
Total Dispositions:	4
Administrative Dismissal:	1
Dismissed (Licensee):	1
Letter of Caution:	1
Public Reprimand:	1

Board of Psychology

Program Description:

The Board regulates practitioners of psychology, accepts applications and conducts examinations for candidates to practice psychology in South Carolina. The Board has adopted a code of ethics governing licensed psychologists. The Board investigates complaints and provides discipline.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 306 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4664
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Psychology/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-55-10, et. seq.
Regulation:	Chapter 100
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	At least 5 meetings annually
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same	50 States

profession:	
Licensure Period:	Biennially 12/1-11/30
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	Written Exam- National Exam Oral Exam - Board Administrators
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
Psychologist	667
<u>Complaint/Investigation Information</u>	
Complaints Received:	11
Investigations:	16
Total Dispositions:	4
Dismissed (Licensee):	2
No Jurisdiction:	1
Private Reprimand:	1

Board of Physical Therapy

Program Description:

The Board administers, coordinates and enforces regulations relating to physical therapy in South Carolina. This involves the registration of all physical therapists and physical therapist assistants. The Board evaluates qualifications of applicants and investigates persons engaged in the practice of physical therapy in order to protect the public from unauthorized and unqualified practitioners.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4655
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/PhysicalTherapy/
Administrator	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1952
S.C. Code of Laws:	40-45-10, et. seq.
Regulation:	101-1, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Type of Exam:	National

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	3,879
Physical Therapist	2,576
Physical Therapist Provisional	4
Physical Therapist Assistant	1,297
Physical Therapist Assistant Provisional	2
<u>Complaint/Investigation Information</u>	
Complaints Received:	12
Investigations:	25
Total Dispositions:	11
Admin Fine/Monetary Penalty & Another Action:	2
Administrative Closure/Dismissal:	2
No Issue Found:	5
Terms and Conditions:	1
Unresolved Discipline:	1

Board of Podiatry

Program Description:

This Board issues licenses to qualified practitioners in podiatric medicine who have received proper training and education in the field. The Board investigates consumer complaints and provides discipline if necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11289 Columbia, SC 29211-1289
Telephone:	(803) 896-4685
Fax:	(803) 896-4515
Web site:	www.llr.state.sc.us/POL/Podiatry/
Administrator	Bruce Duke dukeb@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1935
S.C. Code of Laws:	40-51-10, et. seq.
Regulation:	134-10, et. seq.
Board Member Slots:	5
How appointed:	Congressional district election, candidates are then confirmed by the Governor with advice and consent of S.C. Senate
Board Meetings:	Semi-annual
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennial 1/1-12/31
Endorsement Accepted:	No
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board-administered practical exam; PMLEXIS exam

<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
Podiatrist	173
<u>Complaint/Investigation Information</u>	
Complaints Received:	5
Investigations:	6
Total Dispositions:	N/A

Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists

Program Description:

The Board maintains quality counseling and therapeutic services in South Carolina by licensing qualified professionals. The Board provides examinations and licenses for professional counselors, marriage and family therapists, and psycho-educational specialists who have received appropriate education, experience, and have passed the required examination. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4658
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Counselors/
Administrator	Kate K. Cox coxk@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1985
S.C. Code of Laws:	40-75-10, et. seq.
Regulation:	36-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 9/1-8/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Fluctuating
Type of Exam:	National Exam

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	2,581
Licensed Professional Counselor (LPC)	1,610
Licensee Category:	280
Licensed Marriage & Family Therapist (LMFT)	227
Licensed Marriage & Family Therapist - Interns (LMFT-I)	20
Licensed Professional Counselor – Supervisor (LPC-S)	238
Licensed Professional Counselor – Supervisor In Training (LPC-SIT)	0

Licensed Marriage & Family Therapist – Supervisor (LMFT-S)	35
Licensed Marriage & Family Therapist – Supervisor In Training (LMFT/SIT)	0
Licensed Professional Educational Specialist (LPES)	171
<u>Complaint/Investigation Information</u>	
Complaints Received:	21
Investigations:	35
Total Dispositions:	24
Administrative Dismissal:	1
Cease and Desist:	2
Consent Agreement/Public:	1
Definite Suspension:	1
Dismissed (Licensee):	9
Indefinite Suspension:	1
Letter of Caution:	5
No Jurisdiction:	1
Relinquish License:	2
Unresolved Discipline:	1

Board of Social Work Examiners

Program Description:

The Board reviews applicant credentials and licenses social workers that practice in the state. The Board currently licenses five levels of social workers (Per Chapter 55, LISWs are phased out in March 2006. They are specializing in clinical or advanced scope of practice). The Board investigates complaints against licensees and disciplines licensees when it is determined to be necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4687
Web site:	www.llr.state.sc.us/POL/SocialWorkers/
Administrator	Patricia F. Glenn glennp@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1968
S.C. Code of Laws:	40-63-5, et. seq.
Regulation:	Chapter 110
Board Member Slots:	7
How appointed:	By the Governor with S.C. Senate confirmation
Board Meetings:	At least 5 annually
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Type of Exam:	National Written Exam

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	4,079
Licensed Baccalaureate Social Worker (LBSW)	1,019
Licensed Masters Social Worker (LMSW)	1,905
Licensed Independent Social Worker – Clinical Practice (LISW-CP)	1,010
Licensed Independent Social Worker – Advanced Practice (LISW-AP)	31
Licensed Independent Social Worker - CP & AP (Dual)	76
<u>Complaint/Investigation Information</u>	
Complaints Received:	15
Investigations:	32
Total Dispositions:	19
Administrative Dismissal:	1
Cease and Desist:	1
Dismissed (Licensee):	11
Letter of Caution:	2
Probation:	2
Voluntary Surrender:	2

Board of Speech-Language Pathology and Audiology

Program Description:

This Board's primary responsibility is to protect the public through the regulation of professionals who practice Speech-Language Pathology or Audiology. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4650
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Speech/
Administrator	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey alveyh@llr.sc.gov
Board Established:	1974
S.C. Code of Laws:	40-67-5, et. seq.
Regulation:	115-1, et. seq.
Board Member Slots:	5
How appointed:	By the Governor with advice and consent of the S.C. Senate
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	48 States
Licensure Period:	Biennially 4/1-3/31
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Same
Type of Exam:	National

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	1,666
Speech-Language Pathologist	1,435
Speech-Language Pathologist – Intern	46
Speech-Language Pathologist – Assistant	18
Audiologist	166
Audiologist – Intern	1

Complaint/Investigation Information

Complaints Received:	9
Investigations:	15
Total Dispositions:	8
Dismissed (Licensee):	2
Letter of Caution:	4
No Issue Found:	2

Board of Veterinary Examiners

Program Description:

The Board of Veterinary Examiners aims to protect citizens by ensuring that only qualified and competent veterinary practitioners and animal health technicians operate in South Carolina. The Board establishes requirements for practitioners and enforces those requirements. The Board investigates complaints and disciplines when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4665
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Veterinary/
Administrator	Kate K. Cox coxk@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey alveyh@llr.sc.gov
Board Established:	1920
S.C. Code of Laws:	40-69-10, et. seq.
Regulation:	120-10, et. seq.
Board Member Slots:	8
How appointed:	Election by district; Top two candidates submitted to Governor
Board Meetings:	4 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 States
Licensure Period:	Biennially 1/1-12/31
Endorsement Accepted:	Neither
Licensee Population Trend:	Increasing
Type of Exam:	National exam and Board exam on S.C. rules and regulations

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
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	1,581
Veterinarian	1,374
Animal Health Technician	207
<u>Complaint/Investigation Information</u>	
Complaints Received:	50
Investigations:	93
Total Dispositions:	59
Administrative Dismissal:	1
Cease and Desist	5
Complaint Dismissed with NO Action Taken:	1
Consent Agreement/Public:	4
Dismissed (Licensee):	35
Final Order:	1
Letter Of Caution:	8
Probation:	1

Office Business and Related Services (OBRS)

Occupational and professional licensing boards in the Office of Business and Related Services include:

Board of Accountancy

- Athletic Commission
- Auctioneers Commission
- Board of Barber Examiners
- Cemetery and Perpetual Care Board
- Board of Cosmetology
- Board of Dentistry
- Board of Registration for Foresters
- Board of Funeral Service
- Board of Registration for Geologists
- Long Term Health Care Administrators Board
- Massage and Bodywork Panel
- Board of Pharmacy
- Pilotage Commission

Board of Accountancy

Program Description:

The Board examines applicants and issues certificates and licenses to certified public accountant, public accountant, and accounting practitioners. The Board may discipline certificate and license holders, prescribe rules and regulations, investigate complaints, and in general, regulate the practice of accounting in South Carolina.

Mailing Address:	110 Centerview Drive, Kingstree Bldg, Suite 104 PO Box 11329 Columbia, SC 29233-1329
Telephone:	(803) 896-4770
Fax:	(803) 896-4554
Web site:	www.llr.state.sc.us/pol/accountancy
Administrator	Doris E. Cubitt, CPA cubittdd@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1915
S.C. Code of Laws:	40-2, et. seq.
Regulation:	1-21, et. seq.
Board Member Slots:	9
How appointed:	By the Governor, recommendation profession assoc
Board Meetings:	6 annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 5 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	February 1-January 31 Biennial

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	7,219
Certified Public Accountants	5,377
Public Accountants	16
Accounting Practitioners	122
Accounting Firms In-State Registration	1,207
Accounting Firms Out-of-State Registration	497

Complaint/Investigation Information

Complaints Received:	29
Investigations:	41
Dispositions:	22
Complaint Dismissed with NO Action Taken:	1
Consent Agreement/Public:	4
Dismissed (Licensee):	12
Letter Of Caution:	1
License Denied:	1
Unresolved Discipline:	3

Athletic Commission

Program Description:

The Commission directs, manages and controls professional boxing, wrestling, sparring events, exhibitions and performances occurring in South Carolina. The Commission stresses protection of the participants of permitted events. The Commission inspects event and applies disciplinary actions whenever necessary in accordance with State and Federal laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/athletic/
Administrator	Randall L. Bryant bryantl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1984
S.C. Code of Laws:	40-81, et. seq.
Regulation:	20-10, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	2 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	42 states, 0 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	Fluctuating
Licensing Period	Annually January 1

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	1,491
Announcer	14
Boxer	139
Judge	15
Manager	7
Second	72
OTSB	400
Promoter	49
Referee	28
Timekeeper	5
Trainer	5
Wrestler	600
Match Maker	1
Boxing Permits	11
OTSB Permits	11
Wrestling Permits	130

Complaint/Investigation Information

Complaints Received:	0
Investigations:	1
Inspections:	0

Dispositions:	1
License Denied:	1

Auctioneers Commission

Program Description:

The Commission is responsible for the administration and enforcement of the Auctioneers' Law, which establishes specific standards of conduct for practitioners to protect the public. Auctioneers, apprentice auctioneers and auction firms are licensed and regulated.

Mailing Address:	110 Centerview Drive, Kingstree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/auctioneers
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1977
S.C. Code of Laws:	40-6 et. seq.
Regulation:	14-10, et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	1,355
Auctioneers	1,171
Auction firms	184

Complaint/Investigation Information

Complaints Received:	21
Investigations:	47
Dispositions:	1
Administrative Dismissal:	1

Board of Barber Examiners

Program Description:

The Board is responsible for licensing all barbers, barbershops, barber colleges, and instructors. The Board is also responsible for conducting examinations of barbers and instructors. Regular inspections are made in all barbershops and barber schools. In addition, the board investigates complaints and provides discipline when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg
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	PO Box 11329 Columbia, SC 29111-1329
Telephone:	(803) 896-4491
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/barber
Administrator	Eddie L. Jones jonese@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1937
S.C. Code of Laws:	40-7, et. seq.
Regulation:	17-10, et. seq.
Board Member Slots:	6
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennially 6/30
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	9,545
Registered Barbers	2,045
Apprentice Barbers	249
Master Hair Care Specialist	2,165
Shampoo Assistant	9
Manicurist	13
Barber Shop License	1,512
Barber School License	30
Instructor License	488
Student Permit	1031
On-the-job Training Permit	401
Hair Braiders Registration	1,423
On-the-job Training Manicurist	0
Master Hair Care Apprentice	178
On-the-job Shampooist Assistant	1
<u>Complaint/Investigation Information</u>	
Complaints Received:	4
Investigations:	1,007
Inspections:	2
Dispositions:	1
Administrative Dismissal:	1

S.C. Perpetual Care Cemetery Board

Program Description:

Perpetual Care Cemeteries are regulated to insure that the trust funds held for the cemetery are administered with sound business practice to ensure that funds are available in perpetuity for the care and maintenance of the cemetery.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-0379
Fax:	(803) 896-4484
Web site:	ww.llr.state.sc.us/pol/cemetery
Administrator	Doris E. Cubitt cubittd@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	2003
S.C. Code of Laws:	40-8, et. seq.
Regulation:	None
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	40 states, 0 jurisdictions
Endorsement Accepted:	None
Licensee Population Trend:	Decreasing
Licensing Period	Biennial 12/31

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Perpetual Care Cemeteries	128

Complaint/Investigation Information

Complaints Received:	6
Investigations:	27
Inspections:	66
Dispositions:	8
Dismissed (Licensee) :	4
Letter of Caution:	4

Board of Cosmetology

Program Description:

The Board licenses and regulates cosmetologist, cosmetology instructors, cosmetology schools, salons, booth renters, nail technicians, estheticians. The board investigates complaints and disciplines when appropriate.

Mailing Address:	110 Centerview Drive, Kingtree Bldg PO Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4572
Fax:	(803) 896-4484

Web site:	www.llr.state.sc.us/pol/cosmetology
Administrator	Eddie L. Jones jonese@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1934
S.C. Code of Laws:	40-13, et. seq.
Regulation:	35-10, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Bi-Monthly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	44 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Decreasing
Licensing Period	Practitioner Biennially 3/10
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	32,595
Booth Renters	3,739
Esthetician	1,281
Instructors Estheticians	40
Instructors Nail Technicians	24
Instructors Registered Cosmetologist	598
Nail Technicians	3,366
Registered Cosmetologist	17,441
Salons	6,001
Schools	105
<u>Complaint/Investigation Information</u>	
Complaints Received:	166
Investigations:	180
Inspections:	4,568
Dispositions: :	25
Cease and Desist:	3
Citation:	1
Complaint Dismissed with No Action Taken:	1
Dismissed (Licensee) :	11
Letter of Caution:	4
Revocation:	1
Revocation/Permanent:	1
Voluntary Surrender:	3

Board of Dentistry

Program Description:

The Board oversees examinations, licensing certification, annual re-registration and regulation of dentists, dental hygienists, dental laboratory, technicians, and ortho-technicians in South Carolina. The Board investigates complaints, conducts disciplinary hearing, and maintain data for the public, state and federal agencies.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 202 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4599
Fax:	(803) 896-4719
Web site:	www.llr.state.sc.us/POL/Dentistry/
Administrator	Veronica Reynolds reynoldsv@llr.sc.gov
Assistant Deputy Director:	H. Rion Alvey
Board Established:	1875
S.C. Code of Laws:	40-15, et. seq.
Regulation:	39-10, et. seq.
Board Member Slots:	9
How appointed:	By the Governor
Board Meetings:	4-5 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 3 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	Increasing
Licensing Period	January 1 (Annually)

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	9,388
Dental Assistant:	3,438
Dentist:	2,604
Dental Hygienist:	3,052
Dental Instructor:	5
Dental Instructor Specialist:	7
Orthodontic Technician:	13
Dental Technician:	244
Dental Volunteer:	20
Volunteer Hygienist:	1
Volunteer Specialist:	4

Complaint/Investigation Information

Complaints Received:	117
Investigations:	252
Total Dispositions:	113
Administrative Dismissal:	5
Cease and Desist:	2
Consent Agreement/Public:	3
Definite Suspension/Stayed:	1

Dismissed (Licensee):	57
Letter of Caution	13
License Reinstatement Denied (Individual):	1
No Issue Found:	6
No Jurisdiction :	1
Public Reprimand:	1
Unresolved Discipline:	23

Board of Forestry

Program Description:

The Board registers those who are qualified by education and experience to perform professional forestry work for private landowners, wood using industries, state and federal agencies and other woodland owners. It receives complaints, conduct investigations and levies appropriate actions against those who violate the forestry laws.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/forestry
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1961
S.C. Code of Laws:	48-27, et. seq.
Regulation:	53-1, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	15 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Decreasing
Licensing Period	Biennial June 30

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Registered Forester	796

Complaint/Investigation Information

Complaints Received:	0
Investigations:	0
Dispositions:	0
Inspections:	0

Board of Funeral Service

Program Description:

The Board of Funeral Service regulates standards for funeral service, including embalmers and funeral directors. The board issues funeral home permits and licenses, provides regular inspections for funeral homes, and keeps records of apprentices. The Board maintains a file of public complaints concerning licensees and the disposition of complaints.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-0379
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/funeral
Administrator	Doris E. Cubitt cubitttd@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1955
S.C. Code of Laws:	40-19, et.seq.
Regulation:	57-01, et. seq.
Board Member Slots:	11
How appointed:	By the Governor
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	2,323
Funeral Director	656
Funeral Director and Embalmer	1,070
Funeral Establishments	546
Embalmer	51

Complaint/Investigation Information

Complaints Received:	38
Investigations:	67
Inspections:	486
Dispositions:	36
Consent Agreement/Public	6
Dismissed (Licensee)	21
Dismissed (Unlicensed)	1
Letter of Caution	7
Revocation	1

Board of Registration for Geologist

Program Description:

The Board administers and enforces South Carolina law governing the conduct of geologist. It evaluates qualification, receives complaints, provides discipline and supervises applicant examinations for licensure.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4494
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/geologists
Administrator	Lenora Addison-Miles milesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1986
S.C. Code of Laws:	40-77, et. seq.
Regulation:	131-1. et.seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	Twice Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	31 states, 0 jurisdictions
Endorsement Accepted:	Both
Licensee Population Trend:	Increasing
Licensing Period	Biennial June 30

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Professional Geologist	667
Geologist In Training	16

Complaint/Investigation Information

Complaints Received:	4
Investigations:	2
Inspections:	0
Dispositions:	0

Board of Long Term Health Care Administrators

Program Description:

To develop and enforce standards for individuals who practice as nursing home administrators and community residential care facility administrators. The board licenses qualifies individuals oversees continuing education for the profession , offers and administrator-in-training program, investigates complaints and takes disciplinary action when required.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4544
Fax:	(803) 896-4596

Web site:	www.llr.state.sc.us/pol/longtermhealthcare
Administrator	Lee Ann F. Bundrick bundricl@llr.sc.gov
Assistant Deputy Director:	Randall. L. Bryant
Board Established:	1971
S.C. Code of Laws:	40-35, et. sq.
Regulation:	93-10, et. seq.
Board Member Slots:	10
How appointed:	By the Governor
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement Accepted:	Reciprocity w/ passing score on Natl. Exam
Licensee Population Trend:	Static
Licensing Period	Annually 6/30
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	996
Community Residential Care Facility Administrator (CRCFA)	544
Dual (NHA + CRCFA)	135
Nursing Home administrators (NHA)	317
<u>Complaint/Investigation Information</u>	
Complaints Received:	51
Investigations:	104
Inspections:	2
Dispositions:	50
Administrative Dismissal:	7
Consent Agreement/Public:	5
Definite Suspension:	2
Dismissed (Licensee) :	23
Final Order:	1
Letter of Caution:	2
No Investigation:	1
Probation:	5
Relinquished License:	2
Revocation:	1
Voluntary Surrender:	1

Massage / Bodywork Panel

Program Description:

Administrative licensure is provided for qualified massage / bodywork therapist. This is LLR's first administrative licensure program with an appointed advisory panel to develop standards and regulations and a separate disciplinary panel to review and determine appropriate actions for those who may be in violation of the law.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4490
Fax:	(803) 896-4484
Web site:	www.llr.state.sc.us/pol/massagetherapy/
Administrator	Eddie L. Jones jonesl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1997
S.C. Code of Laws:	40-30, et. seq.
Regulation:	77-100. et. seq.
Board Member Slots:	5
How appointed:	By the Governor
Board Meetings:	At the Call of LLR

Licensure Information:

Number of states and jurisdictions that license same profession:	17 states, 0 jurisdictions
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
Licensing Period	Biennially 6/30

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Massage Therapist	3,452

Complaint/Investigation Information

Complaints Received:	17
Investigations:	26
Inspections:	0
Dispositions:	2
Administrative Dismissal	2

Board of Pharmacy

Program Description:

The Board protects the health and safety of the public by: Enforcing laws and regulations governing pharmacies; Performing routine biennial inspections of drug outlets and pharmacies; Issuing licenses to pharmacists, permits to drug outlets and pharmacies, registrations to technicians and certifications of pharmacy technicians and pharmacy interns, administering the reciprocity process to qualified pharmacists from other states; Receiving and investigating complaints; Conducting administrative hearings against pharmacists, permit holders, technicians and interns; Developing laws and regulations necessary in the regulation of the pharmacy profession.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. Box 11329
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	Columbia, SC 29211-1329
Telephone:	(803) 896-4700
Fax:	(803) 896-4596
Web site:	www.llr.state.sc.us/pol/pharmacy
Administrator	Lee Ann F. Bundrick, R.Ph bundricl@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1876
S.C. Code of Laws:	40-43, et. seq.
Regulation:	99-15, 99-43 et.seq
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
Licensing Period:	Annually
Pharmacist	5/1-4/30
Permits	7/1-6/30
Technician Registration	7/1-6/30
Number of states and jurisdictions that license same profession:	50 states, 0 jurisdictions
Endorsement/Reciprocity Accepted:	Reciprocity
Licensee Population Trend:	Increasing
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	19,099
Pharmacist	6,269
Pharmacist Assistant	2
Pharmacy Technician	7,891
Pharmacy Intern	1,365
Pharmacy	3,572
<u>Complaint/Investigation Information</u>	
Complaints Received:	122
Investigations:	258
Inspections:	1,407
Dispositions:	107
Administrative Dismissal:	16
Board Action:	1
Complaint Dismissed with No Action	6
Consent Agreement/Private:	1
Consent Agreement/Public:	15
Definite Suspension/Stayed:	1
Dismissed (Licensee) :	15
Final Order:	1
Letter of Caution:	4

No Investigation:	1
Probation:	6
Public Reprimand:	2
Relinquish License:	31
Stay of Suspension:	1
Suspension:	1
Unresolved Discipline:	5

Pilotage Commission

Program Description:

No licenses are issued through LLR. The Commission licenses qualified harbor pilots for the ports of Charleston, Port Royal, Georgetown and/or Little River. The Commission approves all applicants and places them into the apprenticeship program for training and qualification for licensure. The Commission takes appropriate disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg P.O. box 11329 Columbia, SC 29211-1329
Telephone:	0
Fax:	(803)896-4484
Web site:	www.llr.state.sc.us/pol/pilotage
Administrator	Randall L. Bryant bryant@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1872
S.C. Code of Laws:	54-15, et.seq.
Regulation:	136-01, et.seq.
Board Member Slots:	16
How appointed:	13 by the governor 3 ex-officio
Board Meetings:	Monthly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	26 states, 0 jurisdictions
Endorsement Accepted:	Neither
Licensee Population Trend:	N/A
Licensing Period:	N/A
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
Pilots	20
<u>Complaint/Investigation Information</u>	
Complaints Received:	0
Investigations:	1
Inspections:	0
Dispositions:	1
Dismissed (Licensee) :	1

Office of Property, Environmental, Design and Construction Services (OPEDACS)

Occupational and professional licensing boards in the Office of Property, Environmental, Design and Construction Services include:

- Board of Architectural Examiners
- Building Code Council
- Contractors' Licensing Board
- Engineers and Land Surveyors Board
- Environmental Certification Board
- Manufactured Housing Board
- Real Estate Appraisers Board
- Real Estate Commission
- Residential Builders Commission

Board of Architectural Examiners

Program Description:

The Board's mission is to safeguard the health, safety and welfare of the citizens of South Carolina by registering and regulating architects to ensure competent practitioners in the profession. The Board establishes standards of conduct, investigates complaints, and engages in disciplinary action when necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11419 Columbia, SC 29211-1419
Telephone:	(803) 896-4408
Fax:	(803) 896-4427
Web site:	www.llr.state.sc.us/POL/Architects/
Administrator	Jan B. Simpson simpsonj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1917
S.C. Code of Laws:	40-3, et. seq.
Regulation:	11-1, et. seq.
Board Member Slots:	6
How appointed:	By Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and territories that license same profession:	50 states, 4 territories
Licensure Period:	
Individual	Biennially 7/1 to 6/30
Firms	Biennially 9/1 to 8/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Individual	5,034
Firm	3,763
	1,271

Complaint/Investigation Information

Complaints Received:	15
Investigations:	28
Dispositions:	15
Admin Fine/Monetary Penalty & Another Action:	2
Consent Agreement/Public:	4
Dismissed (Licensee) :	6
Indefinite Suspension:	1
Letter of Caution:	1
Voluntary Surrender:	1

Boilers Safety Program

Program Description:

The Boiler Safety Program (2005 Act 59) was passed by the South Carolina General Assembly May 18, 2005, requiring the S.C. Department of Labor, Licensing and Regulation (LLR) to promulgate regulations for safe installation and inspection of boilers.

The legislation establishes certification requirements for boiler inspectors and provides for boiler inspection timeframes, criteria and reporting requirements. Beginning June 1, 2006, each boiler used, or proposed to be used in South Carolina, must be registered with LLR and inspected annually or biennially. The deadline will be May 31, 2007.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. PO Box 11329 Columbia, SC
Telephone:	(803) 896-5171
Fax:	(803) 896-4814
Web site:	www.llr.state.sc.us/POL/Boilers/
Administrator	Micheal Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	2005
S.C. Code of Laws:	Title 41, Chapter 14
Regulation:	SC Regulation 71, Article 9
Board Member Slots:	
How appointed:	
Board Meetings:	

Licensure Information:

Number of states and territories that license same profession:	50 states, jurisdictions
Licensure Period:	Every 5 Years
Endorsement Accepted:	
Licensee Population Trend:	

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Boiler Inspector	121
Boiler Registration	4,806

Complaint/Investigation Information

Complaints Received:	0
Investigations:	0
Dispositions:	0

Building Codes Council

Program Description:

The Building Codes Council approves modifications to codes submitted for use by municipalities and counties. The Council assures statewide consistency by adopting nationally recognized building codes. The Council also monitors the design, construction and sale of modular buildings offered for sale within South Carolina. In addition, the Council registers building code enforcement officers and administers the state accessibility statute and regulations.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11329
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	Columbia, SC
Telephone:	(803) 896-4688
Fax:	(803) 896-4814
Web site:	www.llr.state.sc.us/pol/bcc
Administrator	Gary F. Wiggins wigginsg@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1972 – Building Codes Program 1974 – Accessibility Program 1984 – Modular Buildings Program 1997 – Code Enforcement Officers Program
S.C. Code of Laws:	6-8, et. seq. (Bldg. Code Enforcement Officers) 6-9, et. seq. (Building Codes) 10-5, et. seq. (Const. & Renov. of Pub. Bldgs.) 23-43, et. seq. (Modular Bldgs. Const. Act)
Regulation:	8-100, et. seq. (BBC Regis., Fees & Disciplinary Procedures) 8-205, et. seq. (BCC Administration) 8-700, et. seq. (Barrier Free Design Standard) 8-600, et. seq. (Modular Bldg. Const. Act)
Board Member Slots:	Code Enforcement Officers Registration Program and the Modular Building Program are represented by the same 16 members
How appointed:	Code Enforcement Officers Registration Program and the Modular Building Program are appointed by the Governor
Board Meetings:	The Council meets quarterly and at the call of the Chair
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	36 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	None
Licensee Population Trend:	Static
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	932
Modular Manufacturer	127
Building Official	581
Modular Manufacturer Representative	251
Modular Third Party	9
<u>Complaint/Investigation Information</u>	
Complaints Received:	12
Investigations:	21
Dispositions:	13
Admin Fine/Monetary Pnity & Another Action:	2
Cease and Desist:	2
Consent Agreement/Public:	1
Dismissed (Licensee) :	3
Letter of Caution:	4
Voluntary Surrender:	1

Board of Contractors

Program Description:

The Board's mission is to regulate the practice of general and mechanical contracting, burglar and fire alarm system businesses and fire protection sprinkler contractors. The Board investigates complaints and disciplines contractors as necessary.

Mailing Address:	110 Centerview Drive, Kingstree Bldg. P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4686
Fax:	(803) 896-4814
Web site:	www.llr.state.sc.us/POL/Contractors
Administrator	Michael Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1936
S.C. Code of Laws:	40-11 et. seq. (Gen. and mech. contractors) 40-79 et. seq. (Burglar and fire alarm contractors) 40-10 et. seq. (Fire sprinkler system contractors)
Regulation:	29-1 thru 10 et. seq. (Gen. and mech. contractors) 29-70 thru 110 (Fire sprinkler system contractors)
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	Quarterly

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
General Contractor	Biennially even years
Mechanical Contractor	Biennially odd years
Burglar Alarm	Biennially
Fire Alarm	Biennially
Fire Sprinkler	Biennially
Endorsement/Reciprocity Accepted:	AL, GA, MS, NC, PA,TN, TX, UT (Limited number of classifications)
Licensee Population Trend:	Fluctuating
Number of states and jurisdictions that license same profession:	
Licensure Period:	

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	15,671
General Contractor	8,514
Mechanical Contractor	6,079
Burglar Alarm	523
Fire Alarm	344
Fire Sprinkler	211

Complaint/Investigation Information

Complaints Received:	233
Investigations:	420
Dispositions:	282
Admin Fine/Monetary Penalty And Another Action:	6

Administrative Dismissal:	17
Cease and Desist:	2
Citation:	80
Complaint Dismissed with NO Action Taken:	4
Consent Agreement/Public:	31
Corrective Action/Dismissed:	8
Dismissed (Licensee) :	83
Dismissed (Unlicensed):	9
Letter of Caution:	12
No Jurisdiction:	1
Other Licensure Action:	1
Probation:	3
Revocation:	2
Revocation Permanent:	1
Suspension:	2
Unresolved Discipline:	20

Board of Engineers and Surveyors

Program Description:

The Board administers laws and regulations governing the practice of engineering and land surveying in the state. The Board's primary goals are to ensure that only properly qualified and competent engineers and land surveyors are licensed to practice; to promote technical competency and ethical standards consistent with the Rules of Professional Conduct applicable to engineers and land surveyors; and to appropriately discipline practitioners who are found guilty of violating laws governing engineering and land surveying.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11597 Columbia, SC 29211-1597
Telephone:	(803) 896-4422
Fax:	(803) 896-4427
Web site:	www.llr.state.sc.us/POL/Engineers/
Administrator	Jan B. Simpson simpsonj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1922
S.C. Code of Laws:	40-22, et. seq.
Regulation:	49, et. seq.
Board Member Slots:	8
How appointed:	By the Governor
Board Meetings:	5 Annually

Licensure Information:

Number of states and territories that license same profession:	50 states, 5 territories
Licensure Period:	
Engineering and Land Surveying	Biennially 7/1 to 6/30
Certificate of Authorization	Biennially 4/1 to 3/31
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
Engineering and Land Surveying	23,713
Certificate of Authorization	20,253
	3,460

Complaint/Investigation Information

Complaints Received:	36
Investigations:	38
Dispositions:	19
Complaint Dismissed with No Action Taken:	3
Consent Agreement/Public:	1
Dismissed (Licensee) :	12
Letter of Caution:	2
Public Reprimand:	1

Board of Environmental Certification

Program Description:

The purpose of the Board is to license qualified individuals to protect the environment for the citizens of South Carolina. These licensees include operators of water treatment plants, water distribution systems, wastewater treatment plants, well drillers and bottled water machines. If necessary, the Board will discipline individuals who do not comply with requirements.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11409 Columbia, SC 29211-1409
Telephone:	(803) 896-4430
Fax:	(803) 896-4424
Web site:	www.llr.state.sc.us/POL/Environmental/
Administrator	Dona J. Ferguson fergusond@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1966
S.C. Code of Laws:	40-23, et. seq.
Regulation:	51-1, et. seq.
Board Member Slots:	9
How appointed:	By Governor
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, 5 territories
Licensure Period:	Annually
Biological Wastewater Operator	
Bottled Water Operator	
Water Distribution Operator	
Physical/Chemical Wastewater Operator	
Well Driller	
Water Treatment Operator	
Endorsement Accepted:	Reciprocity

Licensee Population Trend:	Static
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	9,689
Biological Wastewater Operator	2,877
Bottled Water Operator	24
Water Distribution Operator	2,090
Physical/Chemical Wastewater Operator	2,017
Well Driller	662
Water Treatment Operator	2,019
<u>Complaint/Investigation Information</u>	
Complaints Received:	15
Investigations:	96
Dispositions:	63
Board Action:	2
Cease and Desist:	13
Complaint Dismissed with No Action:	3
Consent Agreement/Public:	2
Dismissed (Licensee) :	27
Dismissed (Unlicensed) :	2
Letter of Caution:	6
No Investigation:	1
Probation:	3
Revocation:	1
Unresolved Discipline:	2
Voluntary Surrender:	1

Board of Manufactured Housing

Program Description:

The Board enforces and coordinates federal and state laws governing the manufactured housing (mobile home) industry. The Board licenses manufacturers, retail dealerships, sales persons, contractors, installers and repair persons. The Board investigates consumer complaints against licensees. The Board is the administrative agency for the U.S. Department of Housing and Urban Development and is required to investigate and enforce federal manufactured housing construction and safety standards.

Mailing Address:	110 Centerview Drive, Kingtree Bldg., Suite 201 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4682
Fax:	(803) 896-4814
Web site:	www.llr.state.sc.us/POL/ManufacturedHousing
Administrator	Michael Anderson andersonm@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1976
S.C. Code of Laws:	40-29, et. seq.

Regulation:	79, et. seq
Board Member Slots:	10 members and 1 ex-officio member
How appointed:	By Governor
Board Meetings:	Bi-monthly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	22 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	No
Licensee Population Trend:	Fluctuating
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	1,782
Manufactured Housing Contractor	193
Retail Dealer	241
Manufacturer	43
Manufactured Housing Installer	35
Retail Dealer Main Office	779
Manufactured Main Office	81
Manufactured Housing Repairer	6
Multi-Lot Salesperson/ Retail Salesperson	404
<u>Complaint/Investigation Information</u>	
Complaints Received:	47
Investigations:	114
Dispositions:	85
Admin Fine/Monetary Penalty & Another Action:	1
Board Action:	1
Citation:	1
Complaint Dismissed with NO Action Taken:	20
Dismissed (Licensee) :	56
Dismissed (Unlicensed) :	1
Order:	2
Order/Bond Claim:	1
Unresolved Discipline:	2

Real Estate Appraisers Board

Program Description:

The Board establishes qualifications for appraiser certification and licensure, administers examinations, investigates complaints, provides discipline, and regulates all other matters pertaining to the conduct and activities of real estate appraisers.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4404
Web site:	www.llr.state.sc.us/POL/RealEstateAppraiser

Administrator	John R. Pitts pittsj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1991
S.C. Code of Laws:	40-60, et. seq.
Regulation:	137, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Quarterly
<u>Licensure Information:</u>	
Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Licensure Period:	
Real Estate Appraisers Licenses	Biennial
Endorsement Accepted:	Endorsement
Licensee Population Trend:	Increasing
<u>Statistical Information FY 2008-2009</u>	
Licensee Category:	Number of Licensees
	3,300
Apprentice Appraiser	654
Certified General Appraiser	886
Certified General Mass Appraiser	20
Certified Residential Appraiser	1,164
Certified Residential Mass Appraiser	49
Licensed Appraiser	451
Licensed Mass Appraiser	62
Temporary Permit	14
<u>Complaint/Investigation Information</u>	
Complaints Received:	92
Investigations:	98
Dispositions:	60
Complaint Dismissed with No Action Taken:	3
Consent Agreement/Public:	17
Dismissed (Licensed) :	22
Indefinite Suspension:	1
Letter of Caution:	14
No Investigation:	1
Probation:	2
Public Reprimand:	1
Relinquish License:	2
Revocation:	1
Unresolved Discipline:	1

Real Estate Commission

Program Description:

As a regulatory office, the Commission establishes qualifications for licensure to practice real estate, ensures licensee compliance, disciplines licensees for violations of the law, and recommends legislation, which protects the public without stifling innovation and growth within the real estate industry.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11847 Columbia, SC 29211-1847
Telephone:	(803) 896-4400
Fax:	(803) 896-4404
Web site:	www.llr.state.sc.us/POL/RealEstateCommission
Administrator	John R. Pitts pittsj@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1956
S.C. Code of Laws:	40-57, et. seq.
Regulation:	105, et. seq.
Board Member Slots:	9
How appointed:	House and Senate members elect one person from each congressional district; Governor appoints two public members; Commission elects one at-large member.
Board Meetings:	6 Annually

Licensure Information:

Number of states and jurisdictions that license same profession:	50 states, jurisdictions
Real Estate Licensure Period:	Biennially, June
Endorsement Accepted:	Reciprocity
Endorsement or Reciprocity Accepted: (GA, NC, KY & WV):	
Other states must take S.C. licensing exam. (The Commission renews every biennial.)	
Licensee Population Trend:	Increasing

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	52,072
Broker	5,470
Broker In Charge	8,334
Property Manager In charge	948
Property Manager	1,184
Salesman	22,789
Salesman (Provisional)	961
Inactive Broker	2,294
Inactive Property Manager	572
Inactive Salesman	9,393
Timeshare Registrant	127

Complaint/Investigation Information

Complaints Received:	392
Investigations:	395
Dispositions:	263

Complaint Dismissed and No Action Taken:	4
Consent Agreement/Public:	23
Corrective Action/Dismissed:	41
Dismissed :	144
Indefinite Suspension:	4
Letter of Caution:	2
No Issue Found:	1
No Jurisdiction:	1
Public Reprimand:	6
Revocation:	1
Suspension:	1
Unresolved Discipline:	1
Voluntary Surrender	

Residential Builders Commission

Program Description:

The Commission licenses all residential builders and registers all specialty contractors in residential construction doing business in the state. Additionally, the Commission receives and investigates complaints from homeowners who are having problems with builders or specialty contractors.

Mailing Address:	110 Centerview Drive, Kingstree Bldg., Suite 201 P.O. Box 11329 Columbia, SC 29211-1329
Telephone:	(803) 896-4696
Fax:	(803) 896-4814
Web site:	www.llr.state.sc.us/POL/ResidentialBuilders
Administrator	Stan Bowen bowens@llr.sc.gov
Assistant Deputy Director:	Randall L. Bryant
Board Established:	1974
S.C. Code of Laws:	40-59, et. seq.
Regulation:	106, et. seq.
Board Member Slots:	7
How appointed:	By the Governor
Board Meetings:	Monthly

Licensure Information:

Number of states and jurisdictions that license same profession:	5 states, jurisdictions
Licensure Period:	Biennially
Endorsement Accepted:	Reciprocity
Licensee Population Trend:	Increasing

Statistical Information FY 2008-2009

Licensee Category:	Number of Licensees
	27,421
Home Builders	10,057
COA Certificate of Authorization	55
Electrical	2,072

HVAC Heating and Air	885
Home Builders Inspector	1,287
Plumbing	1,394
Specialty	11,671
<u>Complaint/Investigation Information</u>	
Complaints Received:	683
Investigations:	998
Dispositions:	664
Administrative Dismissal:	14
Cease and Desist:	30
Citation:	166
Civil Penalty:	1
Civil Penalty and Probation:	1
Civil Penalty and Reprimand:	1
Complaint Dismissed with No Action Taken:	10
Consent Agreement/Public:	34
Corrective Action/Dismissed:	1
Dismissed (Licensee) :	188
Dismissed (Unlicensed):	2
Do not Renew Cease and Desist Order:	2
Indefinite Suspension:	2
Indefinite Suspension/Stayed:	3
Letter of Caution:	29
Orders:	69
Probation:	1
Public Reprimand:	4
Revocation:	46
Suspension:	6
Unresolved Discipline:	27
Voluntary Surrender:	1

Division of Fire and Life Safety

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

The Division of Fire and Life Safety serves as the fire safety focal point for South Carolina, maintaining a statewide delivery system for fire prevention, protection and training services. The division provides leadership, guidance and services needed by the fire service to carry out its responsibilities at the local level. The Office of the State Fire Marshal and the S.C. Fire Academy make up the division.

The Office of the State Fire Marshal also has licensing and permitting responsibilities for all LP Gas dealers, installers and resellers; public firework displays; proximate audience fireworks displays; explosives storage, use, manufacture, and sale; and fire equipment dealers statewide. The State Fire Academy provides training to the fire service – paid, volunteer and industrial. The Fire Academy also provides training for police, emergency medical services personnel and other emergency response personnel. The Fire Academy is South Carolina’s franchisee of the National Fire Academy.

Emergency Preparedness, Firefighter Mobilization and Urban Search and Rescue

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

Dan McManus

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Under the State’s Emergency Operations Plan, the Fire and Life Safety Division is the lead coordinator for Emergency Support Function (ESF) 9 – Search and Rescue and co-coordinator for ESF 4 – Structural Firefighting. The Division leads many established programs to accomplish this two-tiered mission of emergency response. The Firefighter Mobilization Program has more than 5,300 registered firefighters and more than 203 participating fire departments. This program has responded to 14 activations in recent years, with the largest being this fiscal year’s S.C.Highway 31 fire in Horry County.

The S.C. Urban Search and Rescue Team (US&R) provides initial and long-term responses to natural and man-made disasters. This nationally recognized program has developed into a best practice model with the US&R discipline. This year, the State US&R Task Force partnered with the S.C. National Guard to offer a statewide helicopter rescue program. This asset is one of only four in the country, and it provides this state the very best air rescue capability.

Office of the State Fire Marshal (SFM)

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

141 Monticello Trail
Columbia, S.C. 29203
(803) 896-9800

Program Description:

The Office of State Fire Marshal has regulatory responsibility to ensure compliance with state fire safety regulations. This is accomplished through inspection activities by deputy state fire marshals in the field, code consultation and plans review services provided by the Engineering Services Section. This office also has the responsibility to certify and provide training for all local (resident) state fire marshal's.

The Office of the State Fire Marshal has statewide licensing and permitting responsibilities for all LP Gas dealers, installers and resellers, public firework displays, proximate audience fireworks displays, explosives storage, use manufacture and sale and fire equipment dealers.

FY 2008 - 2009 Statistical Information

BLASTING LICENSURE INFORMATION:	
Blasters (Individual) Licensed	164
Blasting Permits	129
Magazine Permits	171

LP GAS LICENSURE INFORMATION:	
Companies licensed for LP Gas	789

FIRE EQUIPMENT LICENSURE INFORMATION:	
Fire Equipment Companies Licensed	131
Fire Equipment Permits (Individual)	623

FIREWORKS/PYROTECHNICS LICENSURE INFORMATION:	
PROFESSIONAL FIREWORKS 1.3g AND 1.4g	
Shooters Licensed	212
Fireworks Display Permits (Total)	369
Proximate Audience Permits	108
Public Fireworks Display Permits	261
PYROTECHNICS SAFETY LICENSURE INFORMATION (Fireworks 1.4g)	
Wholesalers Licensed	52
Jobbers Licensed	4
Storage Facilities Licensed	7
Retailers Licensed	960
Inspections	132
Investigations	33

Office of the State Fire Marshal

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

Program: Field Services

Program Description:

Deputy State Fire Marshal's conducted 14,850 life safety inspections in 2008 – 2009. The major responsibilities of the position were focused on conducting fire and life safety inspections throughout the state in various occupancies and conducting specialized license inspections. Deputies also assisted in investigations regarding licensees and provided technical consultation to the local authorities having jurisdiction (AHJ). Deputies increased their expertise and quality of service by participating in a myriad of professional

development training opportunities involving fire inspections, plan review, building construction, personnel management, customer services, fire investigations and computer skills.

The Office of State Fire Marshal’s training coordinator delivered an unprecedented number of training classes for the 576 S.C. Certified Fire Marshals. These classes, delivered regionally throughout the state, provided required continuing education hours and provided a mechanism to improve statewide consistency of code interpretation and enforcement. The Fire Marshal training coordinator also provided inspection / pre-fire training class for firefighters to enhance their ability to recognize hazards and refer to fire marshals or other code enforcement officials to mandate corrective action. The office conducted training and testing for the State Fire Marshal Certification Program and conducted national certification training classes for inspectors. These training and certification programs increase the quality of inspections and improve fire and life safety conditions statewide.

Number of Certified Inspectors:	576
Total number of Inspections:	96,854

FY2008 – 2009 Statistical Information

Staff Positions	Number of Personnel
State Fire Marshal	1
Asst. State Fire Marshal	1
Deputy State Fire Marshals	15
Engineers	5
Training Coordinator/Instructor	1
Pyrotechnic Safety Program Coordinator	1
Support Staff	5

FY2005 – 2009 Statistical Information

Office of State Fire Marshal (SFM)	FY05	FY06	FY07	FY08	FY09
Inspections Per Deputy SFM	1,184	1,019	1,055	1,082	990
Inspections Completed by Deputy SFMs	14,213	14,266	14,772	15,141	14,850
Total Violations Cited	N/A	8,886	7,569	9,899	8,472
Local Fire Inspectors Certified by SFM	507	537	598	535	576
Inspections Conducted by Local Fire Departments Reporting to SFM	93,666	90,600	89,172	99,171	96,854
Inspections Per Resident SFM	184	169	149	185	168
Total Violations Cited by Locals	82,935	80,886	80,299	83,021	80,167
Fire Marshal Education Courses Delivered:					
Total Number of Courses	N/A	32	37	23	36
Total Number of Students Attending	N/A	1,028	1,157	944	1,309

Office of the State Fire Marshal

Deputy Director/State Fire Marshal

John Reich

Assistant State Fire Marshal

William Galloway

Program: Engineering Services

Program Description:

The engineering section provides technical assistance to design professionals, state agencies, local building officials, local fire officials, contractors and builders. Staff within the engineering section is responsible for plan reviews of: buildings, fire sprinklers, aboveground flammable and combustible liquid tanks at service stations, liquid propane tank installation and other reviews as necessary to assist the design professional and the needs of the local AHJs. The engineering staff also assists the Fire Marshal in special projects, research and the development of future regulations and state statutes.

Engineers:	5
Total number of plan reviews	2,508

FY 2006 – 2009 Statistical Information

TYPE OF PLAN REVIEWS:	FY06 Number of Plan Reviews	FY07 Number of Plan Reviews	FY08 Number of Plan Reviews	FY09 Number of Plan Reviews
Building	329	268	352	821
Alarm	196	122	67	9
Above Ground Storage	25	24	10	4
Emergency Generator			150	20
FM200 Systems	4	6	14	4
Propane System	77	283	38	271
Sprinkler – Above Ground	1,808	1,775	1,965	1,131
Sprinkler – Underground	292	339	471	248
Secondary Plan Reviews				
Total Number of Plan Reviews	2,731	2,817	3,067	2,508

Office of the State Fire Marshal

Deputy Director /State Fire Marshal

John Reich

Administrator

Sondra Senn

Program:

Public Fire Safety Education and Data Management

Program Description:

The Office of the State Fire Marshal is responsible for programs designed to educate and enhance public awareness of fire safety. The “Get Alarmed, South Carolina” program’s main goal is to lower fire deaths by education and to provide smoke alarms to high-risk citizens. This includes the elderly, economically depressed and disabled. Smoke alarms are provided through donations and grants.

“Freddie the Fire Cat” is a comprehensive fire safety educational curriculum for students in kindergarten through fifth grade. To date, more than 285,000 students have received this annual program. The curriculum is available on LLR’s Web site for downloading. The curriculum has been revised for teaching children with autism, visual impairments and who speak Spanish. The curriculum was distributed to all elementary school district superintendents.

Other programs are given throughout the year to groups, including S.C. Department of Disabilities and Special Needs, Carolina Health Care, S.C. State Firefighter’s Association, S.C. Fire Marshals Association and the S.C. Department of Health and Environmental Control (DHEC). Monthly fire safety themes are identified and news releases are distributed on fire education issues. The office also coordinates a statewide Fire Prevention Month campaign.

A fire safety curriculum designed for pre-school children (day cares, head-starts, K-4) was implemented statewide through a partnership with DHEC and the United Way, and it continues to grow. A funding request through the BIC Corporation provided resources for this project. Two hundred sets of curriculum were distributed through a teach-the-teacher workshop held at the S.C. Fire Academy.

The “Spray It Forward” training program was developed by the staff of the Public Fire Education and Data Management for fire service personnel. The curriculum identifies standardized teaching objectives for each specific age group so that consistent messages are conveyed to children throughout the state. The program is designed to be delivered at local fire departments, therefore, making it possible to reach all personnel within each fire department. More than 150 fire departments, representing 2,500 firefighters, received this training.

State law requires this office to collect and analyze data on fire incidents through the National Fire Incident Reporting System (NFIRS), which was created for fire departments in South Carolina. After a fire department responds to an incident, a report is completed. These statistics are analyzed by: county, cause, presence of a smoke alarm, age of fire death victim and structure of building. This statistical information represents more than half of the state’s population, which is provided by 317 participating fire departments through the Fire Incident Reporting System. This fiscal year, 23 additional fire departments joined the program.

Based on NFIRS data, four major fire problem areas were identified for which fire education programs were developed to address high-risk audiences: fires involving older Americans; fires involving heating and cooking; fires involving alcohol, drugs and smoking; and fires at college dormitories/student housing.

To be eligible to receive federal funding, fire departments must participate in NFIRS. This requirement increases the demand for technical training and, in turn, has increased department participation from 165 to 317. To accommodate training, the Division found it necessary to purchase equipment that would allow for a mobile computer training lab. This enables on-site training at the S.C. Fire Academy and in other regions. Through the S.C. Fire Incident Reporting class, nearly 300 firefighters have been trained.

Annual funding awarded to South Carolina fire departments through the Assistance to Firefighter Grants:

- \$5,257,960 2002
- \$12,109,960 2003
- \$14,074,032 2004
- \$10,544,419 2005
- \$7,826,531 2006
- \$10,470,909 2007
- \$10,898,446 2008

To provide fire and life safety programs for school and family audiences, the Division of Fire and Life Safety and EdVenture Children's Museum entered into an agreement to provide personnel and program support for Dalmatian Station (a fire safety exhibit) within EdVenture. Two division staff members and two part-time public fire safety retirees are responsible for program development, delivery and outreach activities. Six new fire and life safety programs have been developed for this purpose and are utilized through various training and educational opportunities. New initiatives to expand the scope of educating young children are being developed, utilizing puppetry and characterization programs.

Increased educational efforts have attributed to the decrease in fire deaths over the past 20 years, decreasing South Carolina fire deaths by more than 50 percent. During the 2008 calendar year, 74 South Carolinians died from fires.

Full-Time Public Fire Education Officers	1
Part-Time Public Fire Education Officers	2
Information Resource Coordinator	1
Number of Students Receiving Freddie Curriculum	285,000
Smoke Alarms Installed	3,000
S.C.FIRS Participating Fire Departments	294
S.C.FIRS Training Programs	10

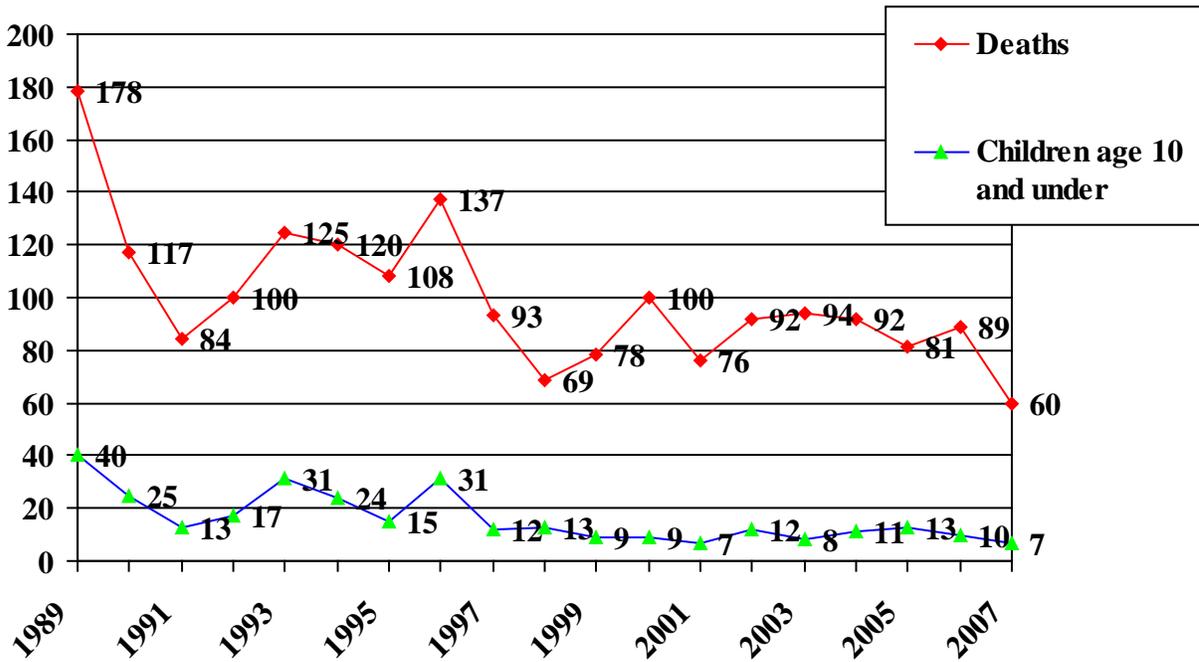
S.C.FIRS Data Analysis Classes	0
Firefighters Trained on S.C.FIRS	200
New Fire and Life Safety Programs	6
Dalmatian Station Public Outreach	300,000
Fire Safety Camps	6
Spray It Forward Training Program for Firefighters	150

Program: Fire Incident Reporting

Program Description:

State law requires the office to collect and analyze data on fire fatalities. This is accomplished through the National Fire Incident Reporting System (NFIRS) created for fire departments in South Carolina.

**S.C. FIRE DEATHS
1989 through 2007**



South Carolina Fire Academy

Deputy Director/State Fire Marshal

John Reich

141 Monticello Trail
Columbia, South Carolina 29203
(803) 896-9850

Program Description:

The Fire Academy's mission is to provide statewide training for South Carolina fire service personnel: paid, volunteer, airport crash rescue firefighters, industrial fire brigade and other emergency response personnel. This training includes the skills necessary to provide basic to advanced incident command and control for emergency operations involving fire, rescue, hazardous materials, and weapons of mass destruction incidents. The Fire Academy provides basic and advanced training for firefighters, fire officers, instructors and fire department support functions, which include public fire education, fire prevention, inspections and fire investigations.

As part of the State Emergency Plan, or the State Firefighter Mobilization Plan, the Fire Academy staff helps staff the Emergency Support Function 4 (ESF 4), Fire Fighting and Emergency Support Function 9 (ESF 9), Search and Rescue at the State Emergency Management Division EOC and at the Fire & Life Safety EOC. The Fire Academy is home to South Carolina Task Force 1, the statewide volunteer Urban Search and Rescue team. The Fire Academy site also is a staging area for fire and rescue resources if the Firefighter Mobilization Plan is activated, or if a state of emergency is declared. All Fire Academy staff and equipment becomes a state resource during a declared state of emergency.

To meet customer demand, Fire Academy training courses are conducted seven days per week, both day and night, and on many state holidays. Onsite, a training day is defined as an 8-hour training period. A large percentage of courses are more than one 8-hour day. In fiscal year 2008-2009, there were 1,160 training days. The Fire Academy conducted programs on site 305 days, compared to the 248-day state work year, so the daily average was 3.80 courses per day.

Training is based on the National Fire Protection Association (NFPA) standards and S.C. OSHA regulations. The Fire Academy also focuses its programs on the Fallen Firefighters Foundation's 16 Life Safety Initiatives and its "Everyone Goes Home" program. The "Everyone Goes Home" program focuses on firefighter safety and reducing the number of line-of-duty deaths and injuries.

The Fire Academy currently offers 114 courses and provides custom-designed industrial training programs at all levels to meet a customer's specific need. The Fire Academy offers an "Open Enrollment" option that allows non-fire service personnel to attend certain basic training courses. In addition, the Fire Academy, working with the Boy Scouts of America, offers a program to allow 16 and 17 year olds who are in the "Explorer Learning for Life Program" to attend the 1152 Fundamentals of Basic Interior Structural Firefighting course. This year the Fire Academy expanded the Explorer Program to permit participants to attend 21 additional courses. Training certificates will validate when the Explorer participant turns 18 years of age.

The Fire Academy relocated from a site adjacent to the Columbia Airport to the Monticello Trail site in July 1995. Operating on a 208-acre site four miles northwest of Columbia off Monticello Road, the Fire Academy provides a myriad of training opportunities that are internationally recognized. The site is comprised of 15 buildings with more than 120,000 square feet of temperature-controlled space. The campus houses the Fire Marshal's office; Fire Academy Administration building, five classrooms, a 300-seat auditorium, a 116-guest dormitory, a cafeteria, a five-story drill tower with smoke maze, a six-bay fire station with living quarters, an instructor building, a student processing center, a maintenance building, a shop, a 1 ½-story Class A burn building, an LP gas fired burn building, 10 flammable liquid and LP gas live-fire training props, two 737 aircraft props, a confined space rescue prop, an exterior hazardous materials area, a US&R heavy rescue training rubble pile and prop area, a 50' X 90'-area search building, a trench rescue prop, collapsed building props and an urban search and rescue prop.

In 2009, a two-story 1,860-square-foot Class-A burn building and a 22,000-square-foot US&R Facility were constructed. The building houses a cadre of Homeland Security-funded equipment utilized by Task Force 1, the state's premier Urban Search & Rescue Team. The 10-bay, state-of-the-art facility has three classrooms, office space and living quarters for 30 guests, which is used for divisional and agency activities.

A 2009 study by the S.C. State Firefighters Association found that South Carolina has approximately 500 fire departments, totaling 16,000 firefighters. The South Carolina Fire Academy conducted 1,923 courses with a total of 26,089 students in Fiscal Year 2009.

FY 02 – FY09 Fire Academy Course and Student Completion Information

Fire Academy	FY02	FY03	FY04	FY05	FY06	FY07	FY 08	FY 09
Total programs delivered	1,661	1,435	1,661	2,118	1,631	1,690	1,926	1,923
Total students successfully completing training	20,765	17,259	18,271	27,280*	21,211	22,010	25,645	26,089

*In Fiscal Year 05, 5,051 students took a special weapons of mass destruction (WMD) in-house training course.

*Fiscal Year 09 students successfully completing courses was up 444 students, an increase of 1.75%

Program: Curriculum, IFSAC Accreditation, Testing, Certification and Instructor Training and Certification

Assistant Superintendent Russ Friar, 5 staff members

Program Description:

The Fire Academy maintains an instructor certification program for 697 part-time instructors. Two hundred and fifty five (255) instructors are on the Fire Academy's part-time payroll and are paid by the hour and are reimbursed for travel when they teach Fire Academy courses. These instructors teach courses at the Fire Academy, at local fire departments and at industrial plants when assigned. The instructor certification system involves requirements for entry-level instructors and re-certification of existing instructors. Part-time instructors are classified into two areas: adjunct instructors who are paid by the Fire Academy to teach, and Fire Academy-certified instructors (ACI) who only teach in their departments and are paid by their departments, not by the Fire Academy.

The Fire Academy has a firefighter certification program accredited by the International Fire Service Accreditation Congress (IFSAC) to meet the National Fire Protection Association (NFPA) standards. IFSAC is the premier fire training accreditation organization that is recognized around the world and by the U.S. Department of Defense. The Fire Academy offers 14 IFSAC-accredited NFPA certification levels, which are Firefighter I, Firefighter II, Driver/Operator-Pumper, Driver/Operator-Aerial, Fire Instructor I, Fire Instructor II, Fire Officer I, Fire Inspector I, Aircraft Rescue Firefighter, Fire and Life Safety Educator, Hazardous Materials-Operations, ARFF Driver/Operator, Driver/Operator Mobile Water Supply, and Juvenile Firesetter Intervention Specialist.

In January 2009, the Fire Academy received an IFSAC five-year re-accreditation audit. The audit was very successful, with the Fire Academy receiving full unconditional re-accreditation in all 14 certification areas listed above. The site visit audit team was comprised of staff from IFSAC member institutions, North Carolina Fire Marshals office, Manitoba, Canada Fire Training and the Alabama Fire College.

In Fiscal Year 2008 - 2009, 2,764 firefighters were tested in the IFSAC certification program compared to 2,317 last year, an increase of 19.2%. After testing, 2,368 successfully completed the test and earned IFSAC certification compared to 1,970 last year, an increase of 17.6%. The overall pass rate was 85.67%. Since 1993, the Fire Academy has awarded 14,478 IFSAC certificates in its IFSAC certification program.

Fiscal Year 2008 - 2009 IFSAC Testing Statistical Information

Discipline	FY 08 Tested	FY 08 Passed	Pass Rate	FY 09 Tested	FY 09 Passed	Pass Rate
Firefighter I	653	609	93.26%	671	616	91.80%
Firefighter II	428	387	90.42%	710	626	88.17%
Fire Officer I	117	112	95.73%	162	139	85.80%
Fire Inspector I (NFPA Exam)	16	3	18.75%	26	7	26.92%
Airport Firefighter	135	125	92.59%	97	95	97.94%
Fire & Life Safety Educator	31	25	80.65%	0	0	00.00%

Fire Instructor I	221	187	84.62%	361	291	80.61%
Fire Instructor II	37	21	56.76%	13	4	30.77%
Fire Instructor I Challenge	22	21	95.45%	34	33	97.06%
Firefighter I Challenge	110	104	94.55%	148	142	95.95%
Firefighter II Challenge	98	92	93.88%	124	113	91.13%
Driver/Operator Pumper Challenge	121	68	56.20%	71	45	63.38%
Fire Officer I Challenge	14	14	100.00%	22	22	100.00%
Airport Firefighter Challenge	22	22	100.00%	31	31	100.00%
Hazardous Materials Operations Challenge	206	131	63.59%	183	113	61.75%
Fire Inspector I Challenge	10	10	100.00%	14	14	100.00%
Driver/Operator ARFF Challenge	13	13	100.00%	10	10	100.00%
Fire and Life Safety Educator Challenge	1	1	100.00%	1	1	100.00%
Driver/Operator Aerial Challenge	22	17	77.27%	20	16	80.00%
Driver /Operator Mobile Water Challenge	24	23	95.83%	26	23	88.46%
Fire Instructor II Challenge	10	10	100.00%	16	16	100.00%
Juvenile Firesetter I Challenge	1	1	100.00%	24	11	45.83%
Total	2312	1996	86.33%	2764	2368	85.67%

Curriculum reviewed, evaluated and issued 393 reciprocities and 245 equivalences for in-state firefighters.

The Fire Academy has an additional 100 non-certification courses and also custom designs industrial courses for specific customer needs. All courses require routine reviews to ensure they are current and up-to-date, due to changing national standards and techniques. Complete development of a new course may also be required if a need is determined during the review period.

Curriculum completed a rewrite of the following courses:

- 3310 Rope Rescue Low Angle Operations
- Fire Officer I
- Fire Instructor II

Curriculum developed a new 5-day, 40-hour Fire Officer II course.

Program: Regional Training

Program Description:

Regional training is imperative to the delivery of Fire Academy courses to fire service customers. A majority of the Fire Academy courses are conducted in regions at local fire departments. The Fire Academy has seven regions, served by six regional offices. There are five full-time regional offices with a program coordinator in Region 1, Greenville, Region 2, Rock Hill, Region 3 and 4, Florence are a combined, Region 5, Charleston and Region 6, Columbia. Regions 1, combined Regions 3 and 4, and Region 5 also have an administrative assistant. The Florence office serves Regions 3 and 4, with 13 counties from the Coast, the Pee Dee, the Sandhills, and the Midlands. There is a part-time person to assist with Region 3, and a part-time coordinator for Region 7, Greenwood. The Region 6, Midlands Regional Office is located at the Fire Academy site and serves eight Midland counties. It receives administrative support with registrations and billings from the site administrative staff. Region 7, serving the Greenwood region with seven counties, was relocated from the Newberry Fire Department to the Northwest Fire Department in Greenwood. This relocation placed the office in the center of the region, improving service to customers and part-time instructors.

Regional offices interact daily with the municipal fire service and schedule training programs to be conducted at local fire departments and at the regional offices. The Fire Academy works in every county to meet the fire service needs. In Fiscal Year 2008 - 2009, 46% of the regional courses delivered were catalog courses, scheduled and advertised. Of the total courses delivered, 54% were requested courses. The regions also work closely with resident training for regional hazardous materials and some rescue programs due to the demand for instructors and equipment needed to conduct these courses. The regions are responsible for maintaining regional facilities, equipment and book inventory. Regional coordinators are on call 24 hours a day to support courses and handle problems or emergencies that may occur.

Regional coordinators visit fire departments, meet with instructors and attend chief, firefighter and instructor association meetings and conferences to ensure customer needs are being met. In Fiscal Year 2008–2009, the regional coordinators traveled 37,397 miles, attended 403 meetings with fire department officials, attended 57 association meetings, conducted 61 IFSAC certification test sessions, made 62 trips to the Fire Academy, performed 79 course evaluations, taught in 86 courses, dropped off and picked up course materials 385 times, and conducted 17 apprenticeship instructor evaluations and 36 instructor evaluations. They coordinated 101 evaluation burns in the region and 12 regional evaluation burns at the Fire Academy.

Regional coordinators also coordinate, oversee and interface with the ACI and adjunct instructors to ensure courses are delivered safely and in accordance with Fire Academy lesson plans and guidelines.

Regional operations allow the Fire Academy to know its customers, meet their needs by providing courses at local departments that meet their schedules. With 70 percent of the state's fire service being volunteers, this flexibility is the only way to provide needed training. Many regional courses require a live evaluation burn. It must be conducted at an approved burn facility, such as the S.C. Fire Academy. The Fire Academy has approved 33 local burn buildings and facilities that can be use for Fire Academy course evaluation burns.

The regional offices also do administrative work including registration, developing course packages, delivering books and materials to fire departments and instructors, ordering and stocking books, grading tests, hiring instructors, processing instructor contracts and travel expense sheets, hosting courses at their offices and teaching courses and being a course skills evaluator.

FY05 - FY09 Regional Course Statistical Information

Type of Regional Municipal Programs	Number of Courses FY05	Number of Courses FY06	Number of Courses FY07	Number of Courses FY08	Number of Courses FY 09
In-house Training	483	410	361	273	332
Catalog Programs	387	324	404	486	524
Requested Courses	429	293	211	367	319
Grant Courses	78	82	69	43	39
TOTALS	1,380	1,109	1,082	1,169	1,214

Program: Resident Training
 Administrator Phillip Russell, 11 Staff Members

Program Description:

Resident training is responsible for any activity on the Fire Academy’s main campus. This includes municipal programs that require special burn props or special equipment. Examples include flammable liquid and gas firefighting, hazardous materials, special urban search and rescue courses, high angle, confined space, trench, building collapse, water rescue and aircraft rescue firefighting courses and all levels of officer training. Resident training had a decrease in courses, but saw a 4% increase in the number of students this year. Resident training conducted courses at the Fire Academy on 305 days. It also had 74 other meetings on site for fire service organizations, agency groups and special groups, with 4,043 persons attending.

Resident training is also responsible for marketing and providing all industrial and aircraft rescue firefighting (ARFF) courses. Industrial and ARFF revenue is a key funding source for the Fire Academy. For many industries, a trained fire brigade and emergency team are crucial to plant operation. The Fire Academy offers consultation and site visits to assist industries with fire brigade organization and to customize training courses to meet their needs.

FY08 – FY09 Resident Training Statistical Information

Type of Resident Training Programs	Number of Programs FY09	Number of Students FY09	Number of Programs FY08	Number of Students FY08
Municipal Resident Programs	401	12,371	427	12,050
Burn Building Support	14	233	23	359
Grant Programs*	41	677	33	525
Firefighter Candidate School	4	95	4	89
Industrial Courses	113	1,869	122	1,819
ARFF	51	504	39	413
Total Number	624	15,749	648	15,255

*Many grant programs are taught in the regions and require resident staff instructors to teach them and provide Fire Academy equipment.

This past year, the resident registration was moved from administration to resident training, and the dorm coordinator was moved from maintenance to resident training, too.

The resident training section utilizes 36 different trailers to augment regionally delivered programs across the state. The resident staff maintains inventory, provides maintenance, and calibrates and prepare trailers after every use. Many of these trailers have in excess of \$100,000 worth of equipment to support Fire Academy courses. They also can be used during a declared state of emergency.

The following equipment trailers are available to support regional and on-site courses:

- Haz-Mat Technician Trailers 4
- Haz-Mat Operation Trailers 10
- Confined Space Rescue Trailers 3
- Rope Operations Trailers 2
- Auto-Extrication Trailers 3
- SCBA Trailers 3
- LP Gas Prop Trailer 1
- Water Operations Trailer 1
- Trench / Shoring Trailer 1
- Industrial Fire Brigade Trailer 1
- Utility Trailer 1

The Fire Academy delivered 415 equipment trailers, traveling 38,821 miles. This was an increase of 162 trailer deliveries from last year.

The Fire Academy's entire staff was involved by hosting and coordinating the following special programs during Fiscal Year 2009:

- July – Supported the Fiscal Year 2008 S.C. Firefighter Association convention with instructors, equipment and audio visual support for programs directed to its customers.
- August – Hosted the National Fallen Firefighters Foundation (NFFF) *Everyone Goes Home* Facilitator's Workshop. This workshop was a train-the-trainer program designed to help improve firefighter safety and reduce the firefighter line-of-duty deaths. The NFFF, working with the US Fire Administration, has implemented this national safety campaign built around the efforts and the 16 Firefighter Life Safety initiatives developed and endorsed by all of the national fire service organizations and associations.
- August–April – Provided the *Rescue the Rescuer* (1139) and *Rapid Intervention Crew* (1140) course training with seven instructor orientation workshops to qualified instructors across the state.
- September –December – Resident staff assisted curriculum with the Essential's NFPA Firefighter I & II Instructor updates completed across the state. This included demonstrating and training instructors on new support equipment for these programs for student and instructor safety requalified 425-1152 instructors, 250-1153 instructors and 213-1154 instructors
- November – Working with the S.C. Firefighters Association, the Fire Academy hosted the South Carolina Fire Service Strategic Planning meeting for the entire state's fire service with 140 fire service personnel in attendance.
- January – Working with the S.C. Firefighters Association, the Fire Academy conducted its annual weekend Firefighter Health and Safety Conference on site.
- January – Conducted the first FEMA Structural Specialist Program to improve US&R team capabilities. This eight-day, 80-hour course teaches students how to shore collapsed structures for safe entrance, moving, lifting, cutting, and torch burning concrete and metal to affect victim rescue from collapsed structures of all types.
- February – Worked with the S.C. Society of Fire Service Instructors to host the annual weekend Instructor Improvement Conference for Fire Academy instructors. This professional development seminar is designed to update instructors on new materials, better teaching skills, teaching tools, and delivery methods.
- March – Conducted the 27th annual weekend Southeastern Fire School with 13 courses and 450 attending students.
- April – Assisted the S.C. Department of Public Safety by providing a location on site, support equipment and personnel to produce two Public Service commercials related to the new traffic "Move Over" Law. This public service announcement (PSA) was for statewide delivery.
- April – Assisted the Federal Aviation Administration by conducting live fire demonstrations for a video shoot on Aircraft Rescue Firefighting (ARFF) training requirements and objectives, and how these skills should be taught and graded to ensure competency. This will be used by the FFA to help airports understand the FFA ARFF training requirements.
- April – With the S.C. Fire Chief's Association and the Fire Academy, hosted the annual Firefighter Memorial service at the Firefighter's Memorial garden at the Fire Academy. This service recognized two South Carolina firefighters who died in the line of duty in 2008.
- May – The resident manager and the ARFF coordinator attended the national Aviation Fire Journal Conference held in Myrtle Beach. This conference was beneficial to the Fire Academy and presented an opportunity to market the IFSAC-accredited Aircraft Rescue Firefighting (ARFF) training courses.

- May – With the S.C. Firefighters Association, the Division hosted the one day “Alliance for Change” conference with 104 fire service leaders in attendance. This conference was provided for the state’s fire service leaders to learn about and discuss strengths and weaknesses of safety in the fire service and set priorities and objectives that the state’s fire service can use to improve safety and service to firefighters and the customers they serve.

Support FY09 Administration Section

Coordinator: Cindy Brazell, 3 staff members

The administration section handles regional catalog registrations, confirmations, transcript updates and issues a certificate for every student completing Fire Academy courses, except IFSAC certifications, which are processed and mailed by curriculum. They also do all procurement and purchasing, handle accounts payable and accounts receivable, receive all funds and process deposits. They also are the Fire Academy’s receptionists, process the incoming mail and freight deliveries and do all division payroll and travel reimbursement.

FY 08 - 09 Administration Statistics

	08	09
On-site pre-registrations	4,836	4,607
Off-site pre-registrations	9,950	11,816
Invoices created and billed	5,509	5,858
Course packages processed	1,926	1,923
Total students processed (pass & fail)	29,863	31,250
Total certifications mailed	24,389	24,000
Total letters mailed to students	5,118	4,778
Total transcripts processed and mailed	2,037	1,667
Deposits made SCFA		\$1,762,434.42
Deposits made Fire Marshal		\$66,032.39

Support FY09 Maintenance Section

Manager: Billy Roberts, 4 staff members

The maintenance section maintains the 208-acre site. It provides all aspects of janitorial cleaning and maintenance and repairs to site buildings and equipment, which includes hundreds of firefighter tools, all props, nine (9) fire trucks including three pumpers, one tanker, one aerial truck and four ARFF trucks, and other site vehicles, busses and trailers. Maintenance provides all preventative maintenance and testing for four LP-fired burn props, HVAC, electrical, and other site systems, including building fire suppression and detection systems, two 1,500-gpm fire training water pumps, controls and piping, all plumbing and the site sewer system, including four sewer pumps, controls and piping, and two large breathing air compressors. They operate the site maintenance shop. They provide set up for classrooms, and they paint and modify work areas as needed. With the site now 15 years old, replacement of some HVAC units was done, several dorm AC/heat units were replaced, and code-required upgrades were completed on our 18,000- and 30,000-gallon site LP storage tanks. A new commercial dishwasher was installed in the cafeteria. Prop upkeep and repairs are an ongoing job. Maintenance constructed an aircraft fuselage simulator prop for ARFF courses. Maintenance support is needed for ARFF training prop, so they assisted with support on 55 days of ARFF training.

The maintenance department works with the S.C. Department of Corrections (SCDC) to use labor for grounds upkeep, building janitorial and minor maintenance work. Fire Academy staff must pick up inmates from SCDC every morning and take them back in the afternoon. The inmate labor pool is up to 10 inmates. For security concerns a private janitorial service is utilized for the dormitory room cleaning.

Support FY09 Cafeteria

Supervisor

Ray Williams

Staff

Jack White

The cafeteria provides meal service for breakfast and lunch five to seven days per week, depending on training being conducted on site. The cafeteria also assists with meals for special programs, which include some night and special weekend meals. The cafeteria was open 284 days, including five state holidays. The two-person staff also operates the Fire Academy store, which includes purchasing and inventory control. The cafeteria works with SCDC to use inmate labor in the cafeteria for food preparation, serving and janitorial work. The café staff must pick up the inmate crew each morning and return them to the correctional facility each afternoon.